





**U.S. AIR FORCE** 

## **ADLS ORGANIZATION UPDATE**

MAIN PAGE

NEXT PAGE

Step 1:	Navigate to the ADLS site.	Step 1a.	CLICK HERE TO ACCESS ADLS
Step 2:	Select I Agree.	Step 2a.	<ul> <li>Notice and Consent Banner</li> <li>You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.</li> <li>By using this IS (which includes any device attached to this IS), you consent to the following conditions:</li> <li>The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelliguence (CI) investigations.</li> <li>At any time, the USG may inspect and seize data stored on this IS.</li> <li>Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.</li> <li>This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.</li> <li>Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.</li> <li>Idsagree</li> </ul>
Step 3:	Select CAC Login.	Step 3a.	CAC LOGIN
Step 4:	Select My Profile.	Step 4a.	ADLS Links Home Course List Training Records My Profile Help Desk FAQs

## Fly, Fight and Win...

## **ADLS ORGANIZATION UPDATE**

**U.S. AIR FORCE** 

Step 5:	Select Change Organization.	Step 5a.	MY PROFILE Change Login Change Organization Change Password Change Password My Transcript Update Challenge Questions Update Profile		
Step 6:	Select Combatant Commands for Root Organization and Expand.	Step 6a.	Root Organization:	Combatant Commands	Expand Select
Step 7:	Select USPACOM ands for Sub Organization and Expand.	Step 7a.	Sub Organization:	USPACOM	Expand Selec
Step 8:	Select SOCPAC ands for Sub Organization and Select.	Step 8a.	Sub Organization:	SOCPAC	Expand Selec
	Update notification should display on page.		Your organizatio	on has been updated.	

## ADLS UTM/UDM UPDATE

**U.S. AIR FORCE** 

MAIN PAGE

Step 1:	Select My Profile.	Step 1a.	ADLS Links Home Course List Training Records My Profile Help Desk FAQs
Step 2:	Select Update Profile.	Step 2a.	MY PROFILE  Change Login  Change Organization  Change Password  Change Password  My Transcript  Update Challenge Questions  Update Profile
Step 3:	Enter UTM/UDM Email address: TSgt Knutson: daniela.knutson@socom.mil TSgt Fussell, joe.h.fussell.mil@socom.mil. Select Submit.	Step 3a.	* UTM/UDM's Email: Submit Reset Cancel