



General Delivery Mailing Address Information and Guidance

Military personnel that have PCS orders to Joint Base Pearl Harbor Hickam may request a temporary General Delivery Mailing Address at Joint Base Regional Mail Center. Civilians with PCS orders must coordinate a temporary mailing address with USPS. Military members requesting a temporary address may use the address for 60 days and must email your request to the following address below with the following information:

Email: flcph_mailcenter@navy.mil

Please provide the following information:

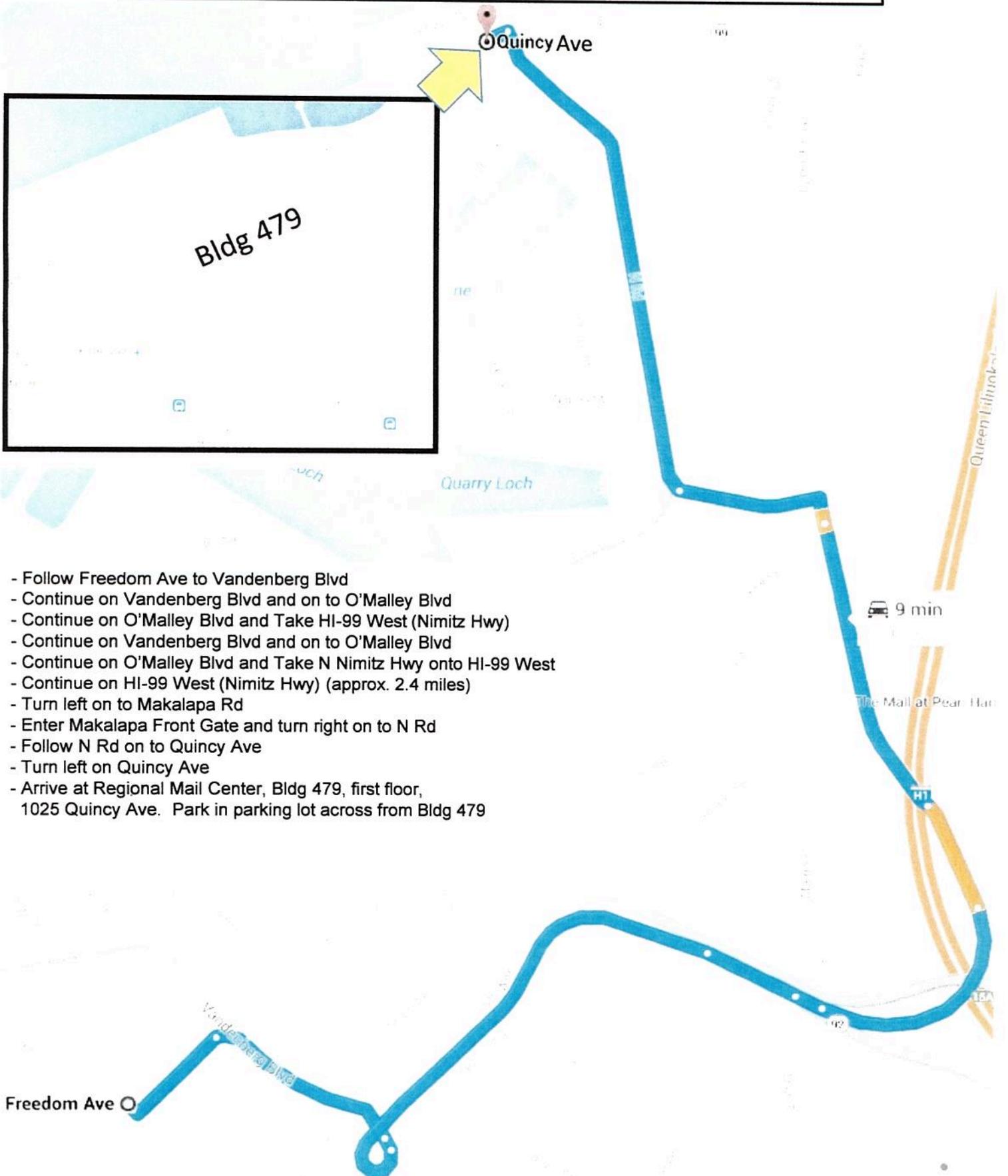
| Name | Grade/Rank | Date of Arrival |
|-------------------|------------|--------------------|
| Branch of Service | Unit | Dependents Name(s) |
| Contact # | Email | |

General Information:

The Regional Mail Center is located on the Pearl Harbor side of Joint Base Pearl Harbor Hickam in BLDG 479 (1025 Quincy Ave). The hours of operation are Mon-Fri 0900 - 1530 P.M. and Sat 0900 - 1200. If you mail items to General Delivery, you are required to check-in within "three business days" of your reporting date to Hawaii. Once you arrive on station and receive a forwarding address, you must notify the General Delivery personnel. Please do not send boxes more than 30 days prior to your reporting date, unless you are coming from an overseas location or have a lengthy military school enroute.

Navy Personnel if desired may forward their mail to the gaining command for 60 days until they get a permanent address in Hawaii. For further General Mailing information contact: flcph_mailcenter@navy.mil or via Ph: 808-473-7919/7912

**Direction to Regional Mail Center (Bldg 479/First Floor)
1025 Quincy Ave, Pearl Harbor, JBPHH 96860**



- Follow Freedom Ave to Vandenberg Blvd
- Continue on Vandenberg Blvd and on to O'Malley Blvd
- Continue on O'Malley Blvd and Take HI-99 West (Nimitz Hwy)
- Continue on Vandenberg Blvd and on to O'Malley Blvd
- Continue on O'Malley Blvd and Take N Nimitz Hwy onto HI-99 West
- Continue on HI-99 West (Nimitz Hwy) (approx. 2.4 miles)
- Turn left on to Makalapa Rd
- Enter Makalapa Front Gate and turn right on to N Rd
- Follow N Rd on to Quincy Ave
- Turn left on Quincy Ave
- Arrive at Regional Mail Center, Bldg 479, first floor,
1025 Quincy Ave. Park in parking lot across from Bldg 479



ALOHA WELCOME TO HAWAII

The Joint Base Pearl Harbor Hickam Regional Mail Center has received your Information and we have assigned you a General Delivery Mailing Address. Within thirty days of your PSC date from your current command, you may start using the general delivery mailing address below.

General Delivery Address is as follows:

GENERAL DELIVERY
ATTN: RANK AND NAME
1025 Quincy Ave.
JBPHH HI 96860-3529

Hours of operation are as follows:

Monday thru Friday 9:00 AM - 3:30 PM
Saturday 9:00 AM - 12:00 PM

Location:

The Regional Mail Center, NAVSUP FLCPH Bldg 479
1025 Quincy Ave, Joint Base Pearl Harbor - Hickam

POC Information:

Email: flcph_mailcenter@navy.mil

Phone Contact: (808) 473-7919

Note: Reminder, the General Delivery Mailing Address can only be used for 60 days.