Annual SCI Training Instructions

- Access ARCNet website via AF Portal
- Click on ATMT tab at the top of the page
- Click on CBT link for each course. COURSE TITLE: ANNUAL SENSITIVE COMPARTMENTED INFORMATION TRAINING
- When you click on the CBT link to download the CBT a window should appear for you to click on the "Download CBT"
- Once you click on "Download CBT" another window appears with Run, Save, and Cancel buttons.
- Do not click the Run button - instead click Save button and save it to a folder - rename file if you are saving all three CBTs to same folder.
- Once you saved the file(s), go to the folder that you saved the file and double click on the file to run.
- Follow instructions and complete course.
- Once the course is completed - write down the completion code and click on the link "https://www.my.af.mil/arcnetprod/resnet/training/ATMTrackCBT.asps" to update the course manually. Your training manager may also be able to input the course completion dates once you've provided them the completion codes.

Contact ARCNet Helpdesk to request a CD to run on standalone/home computer, if unable to run .exe file on government computer (some systems restrict running of .exe files) then provide completion codes to your training manager, AFRC SSO, or ARCNet Helpdesk.