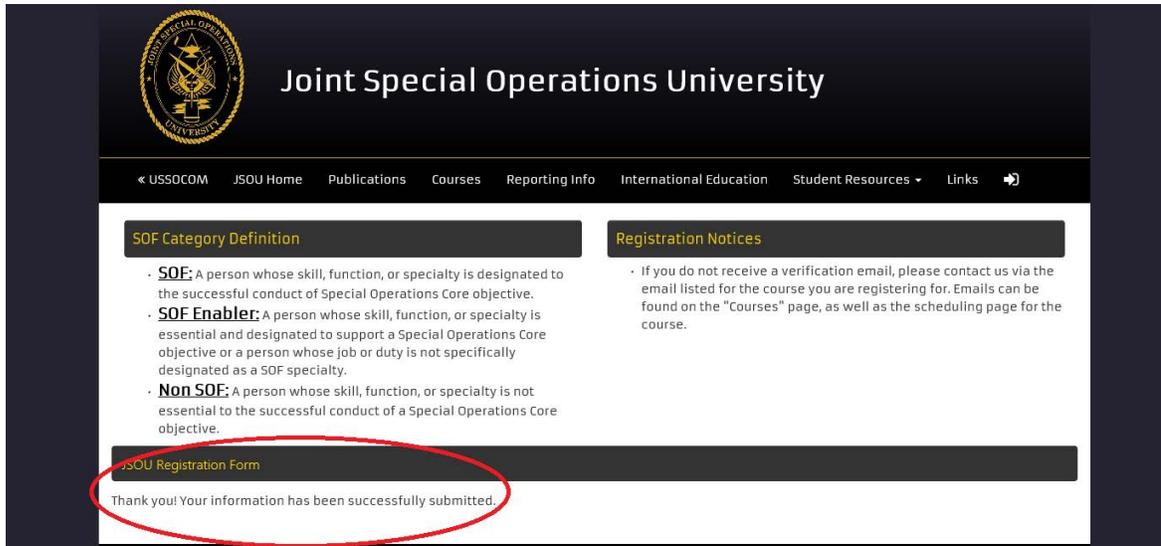# Frequently Asked Questions

**Q: How do I check my registration?**

**A:** Please direct your attention to the bottom left corner after you submit your registration. This will indicate your successful registration and will be your only confirmation until your application is accepted by the Instructor of Record.



Still having issues?

Please call the Admissions Office at (813) 826-3586 or email the department at jsouadmissions@socom.mil

**Q: Where do I send my security clearance information?**

**A:** DoD students must submit their visit requests through their local Security Managers via JPAS to SMO code MA3DFJU04. Industry contractors should pass their visit requests to SMO code MA3DF8X94. **Please ensure the Instructor of Record's name is in the POC block and include the Course Name in the remarks block.**

ONLY NON-DOD AGENCIES ARE ALLOWED TO EMAIL A VISIT REQUEST.  Email visit requests to: jsou-vcc@socom.mil NLT 10 days prior to the start of your course/event.

For security related questions, please call:
813-826-1039/1038 or DSN: 299-1039

**Q: Is there a fee/tuition to attend a course?**

**A:** There is no tuition charged for U.S. students. All international students are subject to tuition as described in the Military Articles and Services List (MASL) for each course.

**Q: Can international students attend a JSOU course?**

**A:** Representatives of foreign governments may attend select JSOU courses. Prospective international students must contact the security cooperation at the U.S. Embassy in his/her country to initiate course attendance.

**Q: If I haven't received any course information or reporting instructions, what should I do?**

**A:**  Resident courses: If you received an acceptance email and have not received any course information 10 days prior to course start date, please contact Student Services at (813) 826-3586.

   Distance Learning/Blended Courses: If you received an acceptance email and have not received any course information 1 day prior to course start date, please contact Student Services at (813) 826-3586.

**Q: How do I enroll in the JSOU Graduate Certificate program?**

**A:** Prospective students interested in enrolling in a JSOU Graduate Certificate program should contact the JSOU Registrar at jsouadmissions@socom.mil

**Q: How do I withdraw my registration?**
**A:** Please contact jsouadmissions@socom.mil with your request to withdraw your registration. All withdraw requests must be written in an email to be processed.

**Q: How do I request a copy of my transcripts?**
**A:** Students are required to complete a transcript request form. Transcripts are processed on Wednesdays of each week. Students can send their completed transcript request form to: jsoucourses@socom.mil

https://www.socom.mil/JSOU/PubDocs/JSOUTranscriptRequest.pdf

**Q: How do I request a replacement certificate?**
**A:** Students are required to complete a replacement certificate form.  Students can send their completed replacement certificate form to: jsouadmissions@socom.mil

https://www.socom.mil/JSOU/PubDocs/JSOUReplacementCertificateRequest-Fillable.pdf

**Q: How do I access Blackboard?**
**A: Registered** students may access Blackboard by following the link:
https://jsou.blackboard.com/webapps/portal/execute/tabs/tabAction?tab_tab_group_id=_331_1

Prospective students must register for a course before gaining Blackboard access.

If you are a **registered** student and you are experiencing Blackboard issues, please contact the JSOU Blackboard administrators:

JSOU_Blackboard@socom.mil
Robert Sanicola (813) 826-3708
Matt Foster (813) 826-3992

**Q: How do I reserve a room at JSOU?**
**A:  HQSOCOM, USSOCOM, and SOCOM entities ONLY:**

To reserve a room at JSOU please fill out the form below and email to:
jsouadmissions@socom.mil

https://www.socom.mil/JSOU/PubDocs/Blank%20Outside%20Room%20Request.pdf