

# ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF

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1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. USZA22-02-D-0017	2. DELIVERY ORDER/ CALL NO. 0021	3. DATE OF ORDER/CALL 2002Oct01	4. REQ/ PURCH. REQUEST NO. 1J610022750100	5. PRIORITY
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6. ISSUED BY U.S. SPECIAL OPERATIONS COMMAND/SOAL-K 7701 TAMPA POINT BLVD ATTN: SHARON CAPRA MACDILL AFB FL 33621-5323	CODE USZA22	7. ADMINISTERED BY DCMA BALTIMORE - MANASSAS 10500 BATTLEVIEW PKWY SUITE 200 MANASSAS VA 20109-2342	CODE S2404A	8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER  (See Schedule if other)
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9. CONTRACTOR BTG, INC. J. DAVID CRUMMETT 3877 FAIRFAX RIDGE ROAD FAIRFAX VA 22030	CODE 4V190	FACILITY	10. DELIVER TO FOB POINT BY (Date) <b>SEE SCHEDULE</b>	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
			12. DISCOUNT TERMS	
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15				

14. SHIP TO <b>SEE SCHEDULE</b>	CODE	15. PAYMENT WILL BE MADE BY DFAS OMFP PO BOX 7020 BELLEVUE NE 68005-1920	CODE 525700	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.		
	PURCHASE		Reference your quote dated	Furnish the following on terms specified herein.	
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.					

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
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If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  
**See Schedule**

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
<b>SEE SCHEDULE</b>					

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle	24. UNITED STATES OF AMERICA BY: KARENE L. SPURLIN	CONTRACTING / ORDERING OFFICER	25. TOTAL \$940,188.00
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26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED  DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____	27. SHIP NO. <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	28. DO VOUCHER NO.	30. INITIALS	33. AMOUNT VERIFIED CORRECT FOR
36. I certify this account is correct and proper for payment.  DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____		31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY
				34. CHECK NUMBER
				35. BILL OF LADING NO.

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.
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SECTION B

ITEM #	Labor Category	Mo	Unit Price	Extended Cost
0001AA	Overall Program Management HQ USSOCOM CIO Support	6	\$77,191.23	\$463,147.40
0201AA	Overall Program Management HQ USSOCOM CIO Support	6	\$79,506.77	\$477,040.60
		12	TOTAL	\$940,188.00

# USSOCOM TASK ORDER SUPPORT FOR EITC CLIN 0001 HQ USSOCOM CIO SUPPORT

**1.0 Task Scope:** Reference SOW, Section C, Paragraph 3.3.1. The objective of this task order is to provide recommendations, planning, programming, and integration in support of the development and documentation of future IT requirements and architectures supporting the USSOCOM SOF Information Enterprise (SIE). This task applies to the CIO Office and SOIO-ES at HQ USSOCOM.

## 2.0 Execution Plan:

### 2.1 Management Plan.

**2.1.1 Task Order Management Process.** Team EITC will incorporate this effort into our existing task included in our *Centralized Management – Distributed Execution* program management process and execution model. This will ensure the highest level of visibility into task order requirements, while ensuring successful task order performance. In accordance with this model, The Team EITC Enterprise Site Director, is the point of contact and task lead for this task.

### 2.2 Technical Plan.

**2.2.1 Task Order Technical Overview.** Team EITC will fully comply with all objectives within the Government Task Order. Team EITC will provide USSOCOM's CIO action officers with recommendations and support necessary to plan, program, and integrate future SIE requirements and architectures, and to continue USSOCOM's migration to an enterprise environment/architecture. Specifics for these tasks are described in the paragraphs below.

#### 2.2.2 Support Requirements

**2.2.2.1** Team EITC will provide support to the SOIO-CIO action officers in developing, documenting, coordinating, and programming numerous program and requirements related material.

**2.2.2.1.1** Team EITC will provide engineering support in the form of technical research, analysis, and document preparation services as it pertains to the development, review and revision of (b)(2)High

(b)(2)High

(b)(2)High

and other documents as necessary.

**2.2.2.1.2** Team EITC will provide technical analysis and support for meetings and briefings, and develop recommended technical and support materials as read-ahead, handout, or action item material to include but not limited to agendas, slide presentations, and minutes.

**2.2.2.1.3** Team EITC will provide technical support to ensure draft documents are staffed appropriately within the USSOCOM Headquarters staff and Component Commands, and incorporating comments received as a result of the staffing. Team EITC will develop and maintain (b)(2)High

(b)(2)High

**2.2.2.1.4** Team EITC will conduct engineering, technical research, and systems analysis to revise current USSOCOM C4I systems documents, and to facilitate continued integration of Component and Headquarters requirements into enterprise-wide fielding efforts. As a minimum, the following documents relating to the following topics will be reviewed and revised as required: (b)(2)High

(b)(2)High

**2.2.2.1.5** Team EITC will provide analytical support for SOF automation systems and their role in the SOF C4I architecture. Team EITC will provide technical research, documentation, and analysis of automation systems. This support shall include preparation and review of applicable documents, attending meetings and briefings, and development of technical support materials as read-ahead, handout, or action item material to include but not limited to agendas, slide presentations, and minutes. Team EITC will also be responsible for evaluating proposed systems and their interoperability to insure compatibility with existing SOF automation systems and with strategic direction for the future development of the SIE.

**2.2.2.1.6** Team EITC will provide analytical support for Joint Processes to include engineering, technical research and analysis and documentation services for the Joint Monthly Readiness Review (JMMR), Theater SOC Strategy Board (TSSB), Joint Readiness Assessment Program (JRAP) and the Commander in Chief Quarterly Review (Formerly Quarterly R&A).

**2.2.2.1.7** Team EITC will monitor specific C4I readiness areas and identify potential requirements or issues for resolution at the General Officer/Flag Officer level. Team EITC will provide assessments to the Command CIO and executive personnel for the management and coordination of the Joint Warfighter Capabilities Assessment Process to ensure that SOF IT/C4I interests are represented. Team EITC will assist in sourcing and preparing the Combatant Commanders' Integrated Priority List focusing on CIO IT/C4I issues from inputs collected and analyzed from across the Component Commands to identify issues that impact the SOF community.

**2.2.2.1.8** Team EITC will assist in the management and coordination of the Combatant Commanders' Command and Control Initiatives Program (C2IP) for the command. Team EITC will review program directives, coordinate input from component commands on status/progress reports and report to the Joint Staff on monthly execution and project completion via fax/e-mail as required.

**2.2.2.1.9** Team EITC will assist in the management and coordination of the Joint Collaborative Planning program for the command. Team EITC will participate in the drafting and staffing process with the Combatant Commander's, Services, Agencies (C/S/A) and the Collaboration Planning Tools (CPT) working group.

**2.2.2.1.10** Team EITC will assist in the planning and execution of Joint Experimentation initiatives to include JCS directed exercises. Team EITC will assist in the management and participation in the Military Communications Electronics Board monthly meetings.

**2.2.2.1.11** Team EITC will provide operational analysis of (b)(2)High  
 (b)(2)High Specific functions include support for (b)(2)High  
 (b)(2)High  
 (b)(2)High

**2.2.2.2** Team EITC will provide support for IT Investment Management.

**2.2.2.2.1** Team EITC will assist the Government to develop, implement, and maintain policy, guidance, processes, plans, and procedures to establish the strategy and mechanisms for managing IT investments across all levels of the SIE.

**2.2.2.2.2** Team EITC will assist with developing, implementing, and maintaining policies, processes, and procedures for managing requirements for operational IT capabilities in the sustainment phase of the IT system life cycle. The policy will accommodate requirements that affect a single USSOCOM site; i.e. site-level requirements management; or that affect multiple/all USSOCOM sites; i.e. enterprise-level requirements management.

**2.2.2.2.3** Team EITC will analyze related decision support processes; i.e., the Strategic Planning Process (SPP), the Planning, Programming, and Budgeting System (PPBS), and Acquisition Management; and assist in developing policy and processes to integrate SIE investment management with the SPP, the PPBS, and Acquisition Management.

**2.2.2.3** Team EITC will provide engineering and coordination for Command circuit installs.

**2.2.2.3.1** Team EITC will initiate, engineer, and coordinate command circuit installs, administer current circuit infrastructure within USSOCOM and maintain data connectivity to outside special operations forces.

**2.2.2.3.2** Team EITC will work with DISA and associated long haul and local telecommunications providers on new telecommunications requests and assist on isolating circuit problems that affect the command's circuit network.

**2.2.2.3.3** Team EITC will work with DSTS-G satellite contract to ensure the new contract fully supports Theater Special Operations Commands and Components objective of excellent service at a low cost.

**2.2.2.3.4** Team EITC will manage circuit budget and work with command budget planners to detail current and forecasted fiscal circuit costs.

**2.2.2.3.5** Team EITC will coordinate and plan tactical satellite missions to support SOF components.

**2.2.2.3.6** Team EITC will manage the command's global satellite telephone program.

**2.2.2.3.7** Team EITC will manage the headquarters cellular telephone contract.

### **3.0 Performance Information:**

**3.1 Period of Performance.** The period of performance for this task order is 1 October 2002 through 30 September 2003.

**3.2 Place of Performance.** This task order proposal includes support to the CIO office at HQ USSOCOM.

**3.3 Hours of Work.** Normal working hours will be day shift, Monday through Friday. There will be periods during which Team EITC will be required to work weekends, extended hours, and be on call for mission critical support. If these extended hours become consistent or excessive, Team EITC would expect USSOCOM to provide additional support as Surge Capability or Contingency Operations task orders.

### **4.0 Security clearance requirements.**

(b)(2)High

**5.0 Travel.** Travel costs are reimbursable under CLIN 0002.

**6.0 Materials.** The Government will provide necessary materials complete this task order. Team EITC will work with the Government to define the necessary materials list required by this task order.

### **7.0 Instructions and Documentation:**

**7.1 Office Space.** The Government will provide necessary office space and facilities for storage.

**7.2 Hardware, Software, Tools, Supplies, and Necessary Test Equipment.** The Government will provide hardware, software, tools, supplies and necessary test equipment to meet Team EITC bill of materials developed during task order execution.

**7.3 Task Order Documentation.** Documentation provided as a result of this Task Order will be considered sensitive and not subject to public disclosure.

**8.0 Contract Data Requirements List (CDRL):**

**8.1** Team EITC will include task order status report as part of the EITC Monthly Status Report as required by the basic contract.

**8.2** Team EITC will provide Trip Reports and Technical Reports as required.

<b>DEPARTMENT OF DEFENSE</b> <b>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</b> <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>		<b>1. CLEARANCE AND SAFEGUARDING</b>		
		<b>a. FACILITY CLEARANCE REQUIRED</b> (b)(2)High		
		<b>b. LEVEL OF SAFEGUARDING REQUIRED</b> (b)(2)High		
<b>2. THIS SPECIFICATION IS FOR: (X and complete as applicable)</b>		<b>3. THIS SPECIFICATION IS: (X and complete as applicable)</b>		
X	<b>a. PRIME CONTRACT NUMBER</b> CONTRACT USZA22-02-D-0017 TO# 0021	X	<b>a. ORIGINAL</b> <i>(Complete date in all cases)</i> Date (YYMMDD) 02/10/01	
	<b>b. SUBCONTRACT NUMBER</b>		<b>b. REVISED</b> <i>(Supersedes all previous specs)</i> Revision No.      Date (YYMMDD)	
	<b>c. SOLICITATION OR OTHER NUMBER</b> DUE DATE (YYYYMMDD)		<b>c. FINAL</b> <i>(Complete Item 5 in all cases)</i> Date (YYMMDD)	
<b>4. IS THIS A FOLLOW-ON CONTRACT?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO    If YES, complete the following Classified material received or generated under <u>USZA22-02-D-0017 0001</u> <i>(Preceding Contract Number)</i> is transferred to this follow-on contract				
<b>5. IS THIS A FINAL DD FORM 254?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO    If Yes, complete the following: In response to the contractor's request dated _____, retention of the classified material is authorized for the period of _____				
<b>6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)</b>				
<b>a. NAME, ADDRESS, AND ZIP CODE</b> BTG, Inc. 3877 Fairfax Ridge Road Fairfax, VA 22030-7448		<b>b. CAGE CODE</b> 4V190		
<b>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</b> Defense Security Service 1235 Jefferson Davis Highway, Suite 209 Arlington, VA 22202 Attn: (b)(6)				
<b>7. SUBCONTRACTOR</b>				
<b>a. NAME, ADDRESS, AND ZIP CODE</b>		<b>b. CAGE CODE</b>		
<b>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</b>				
<b>8. ACTUAL PERFORMANCE</b>				
<b>a. LOCATION</b> HQ, USSOCOM 7701 Tampa Point Blvd. MacDill AFB, FL 33621-5323		<b>b. CAGE CODE</b> (b)(2)High		
<b>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</b> (b)(2)High				
<b>9. GENERAL IDENTIFICATION OF THIS PROCUREMENT</b> Provide Information Technology support and services to HQ USSOCM CIO				
<b>10. THIS CONTRACT WILL REQUIRE ACCESS TO:</b>		YES    NO S        S	<b>11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:</b>	
<b>a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION</b>		(b)(2)High	<b>a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY</b>	
<b>b. RESTRICTED DATA</b>			<b>b. RECEIVE CLASSIFIED DOCUMENTS ONLY</b>	
<b>c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION</b>			<b>c. RECEIVE AND GENERATE CLASSIFIED MATERIAL</b>	
<b>d. FORMERLY RESTRICTED DATA</b>			<b>d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE</b>	
<b>e. INTELLIGENCE INFORMATION</b>			<b>e. PERFORM SERVICES ONLY</b>	
(1) Sensitive Compartmented Information (SCI)			<b>f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES</b>	
(2) Non-SCI			<b>g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER</b>	
<b>f. SPECIAL ACCESS INFORMATION</b>			<b>h. REQUIRE A COMSEC ACCOUNT</b>	
<b>g. NATO INFORMATION</b>		<b>i. HAVE TEMPEST REQUIREMENTS</b>		
<b>h. FOREIGN GOVERNMENT INFORMATION</b>		<b>j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS</b>		

i. LIMITED DISSEMINATION INFORMATION	(b)(2)High	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	(b)(2)High
j. FOR OFFICIAL USE ONLY INFORMATION HANDLED IAW DOD 5400.7-R	(b)(2)High	l. OTHER (Specify)	(b)(2)High
k. OTHER (Specify) FOUO WILL BE HANDLED IAW DOD 5400.7-R	(b)(2)High	(b)(2)High	(b)(2)High

DD Form 254, DEC 1999

PREVIOUS EDITION IS OBSOLETE

**12. PUBLIC RELEASE.** Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release.  Direct  Through (Specify)

No public release by contractor is authorized. All requests for public release will be coordinated through the USSOCOM designated Contracting Officer and through the USSOCOM Public Affairs Office.

To the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)\* for review.

\* In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency

**13. SECURITY GUIDANCE.** The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of the guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

(b)(2)High

**REVIEWED AND APPROVED**

(b)(3)(10 U.S.C. 130b), (b)(6)

HQ USSOCOM/SOCS-SM

7 Oct 02

**14. ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract.

(b)(2)High

(b)(2)High

**15. INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office.

(b)(2)High

(b)(2)High

(b)(2)High

**16. CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL  (b)(3)(10 U.S.C. 130b), (b)(6)	b. TITLE Primary Contracting Officer Representative	c. TELEPHONE (Include Area Code)  (b)(6)
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d. ADDRESS (Include Zip Code)  
HQ, USSOCOM / SOIO  
7701 TAMPA POINT BLVD  
MACDILL AFB, FL 33621-5323

**17. REQUIRED DISTRIBUTION**

e. SIGNATURE  
//SIGNED//  
  
(b)(3)(10 U.S.C. 130b), (b)(6)

<input checked="" type="checkbox"/>	a. CONTRACTOR
<input type="checkbox"/>	b. SUBCONTRACTOR
<input checked="" type="checkbox"/>	c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
<input checked="" type="checkbox"/>	D. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
<input checked="" type="checkbox"/>	E. ADMINISTRATIVE CONTRACTING OFFICER
<input checked="" type="checkbox"/>	F. OTHERS AS NECESSARY

USZA22-02-D-0017

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Pages 11 through 12 redacted for the following reasons:

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(b)(2)High

SECTION G Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

ACRN: AA 9730100.56SF SC3 52SF EXE260 010000 59200 013453 525700 F25700  
AMOUNT: \$783,486.62

1J610022750100

ACRN: AB 9730100.56SF SC3 52SF EXE240 010000 59200 013453 525700 F25700  
AMOUNT: \$156,701.38

1J610022750100