ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO.	2. DELIVERY ORDER/ CALL NO.	3. DATE OF ORDER/CALL	4. REQ./ PURCH. REQUEST NO.	5. PRIORITY
USZA22-02-D-0014	0016	2002May31	1J821021500100	

6. ISSUED BY CODE USZA22
U.S. SPECIAL OPERATIONS COMMAND/SOAL-K
7701 TAMPA POINT BLVD.
[redacted]
MACDILL AFB FL 33621-5323

7. ADMINISTERED BY CODE S1109A
DCMA CLEARWATER
9549 KOGER BLVD.
GADSEN BLDG., SUITE 200
ST. PETERSBURG FL 34615-4822

8. DELIVERY FOB
[X] DEST
[ ] OTHER
(See Schedule if other)

9. CONTRACTOR CODE 096A3 FACILITY
SVERDRUP TECHNOLOGY, INC.
[redacted]
5340 W. KENNEDY BLVD.
SUITE 300
TAMPA FL 33609

10. DELIVER TO FOB POINT BY (Date) 2003May30

11. MARK IF BUSINESS IS
[ ] SMALL
[ ] SMALL DISADVANTAGED
[ ] WOMEN-OWNED

12. DISCOUNT TERMS Net 30 Days

13. MAIL INVOICES TO THE ADDRESS IN BLOCK
See Basic Contract - Section G

14. SHIP TO CODE USZA22
USSOCOM/SORR-C
[redacted]
7701 TAMPA POINT BLVD
MACDILL AFB FL 33621

15. PAYMENT WILL BE MADE BY CODE 525700
DFAS OM/FP
PO BOX 7020
BELLEVUE NE 68005-1920

MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.

16. TYPE OF ORDER
DELIVERY/ CALL [X] This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.
PURCHASE [ ] Reference your quote dated. Furnish the following on terms specified herein.

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR | SIGNATURE | TYPED NAME AND TITLE | DATE SIGNED (YYYYMMMDD)

[ ] If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE
See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	SEE SCHEDULE				

** If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle*

[redacted] ONTRACTING / ORDERING OFFICER

25. TOTAL $310,717.64
29. DIFFERENCES

26. QUANTITY IN COLUMN 20 HAS BEEN
[ ] INSPECTED [ ] RECEIVED [ ] ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

DATE | SIGNATURE OF AUTHORIZED GOVT. REP.

27. SHIP NO.
[ ] PARTIAL
[ ] FINAL

28. DO VOUCHER NO.

30. INITIALS

31. PAYMENT
[ ] COMPLETE
[ ] PARTIAL
[ ] FINAL

32. PAID BY

33. AMOUNT VERIFIED CORRECT FOR

34. CHECK NUMBER

35. BILL OF LADING NO.

36. I certify this account is correct and proper for payment.

DATE | SIGNATURE AND TITLE OF CERTIFYING OFFICER

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.

Sverdrup Technology
Unified and Special Operations Group

Cost Proposal - SORR Financial Management Support

CLIN 0001 Labor (T&M)

Labor Category	Site	Hours	Unit	Rate	Extended
Sr. Budget/Financial Analyst	On	1880	Hrs	$61.68	$115,958.40
Budget Financial Analyst	On	1880	Hrs	$50.78	$ 95,466.40
Budget Financial Analyst	On	1880	Hrs	$50.78	$ 95,466.40
Sr. Operations Analyst	On	24	Hrs	$62.56	$ 1,501.44
Total Labor					$308,392.64

CLIN 0002 Materials (Cost Reimbursable)	1	LO	$125.00
CLIN 0003 Local Travel (Cost Reimbursable)	1	LO	$2,200.00
CLIN 0007 Technical Data	1	LO	NSP
Grand Total			$310,717.64

SPECIAL INSTRUCTIONS

All deliverables under this task order which are not clearly called out in the statement of work with specific performance requirements shall be issued to the contractor's Task Leader in the form of a written document issued by the Contracting Officer Representative (COR). The contractor shall document performance, hours, and costs, and the date of delivery of the draft or final deliverable in accordance with the contract data requirements listing.

ACCOUNTING AND APPROPRIATION DATA

AA: 9710833.56SF SN1 52SF 560401 CKG100 59200 015498 525700 F25700 ESP:7C
AMOUNT: $310,717.64

STATEMENT OF WORK (SOW) FOR
USSOCOM COMPTROLLER FINANCIAL MANAGEMENT SUPPORT

1.0 SCOPE

This Task Order (TO) SOW for the Acquisition, Logistics, Management, and Business Operations Support (ALMBOS) contract covers data gathering, research, analysis, financial management processes and systems monitoring, and document preparation. This includes research and analysis of congressional language affecting USSOCOM financial management, including budget preparation, funds distribution, and budget execution. It also covers financial management support to USSOCOM Comptroller team members performing IG inspections throughout the command. Additionally, this TO includes financial management support for the Defense Emergency Response Funds (DERF) tracking and reporting requirements. Finally, this TO provides for SOF acquisition program financial management support.

Contractor support is to be performed under the guidance and direction of Headquarters, USSOCOM, Comptroller Directorate (SORR-C).

2.0 BACKGROUND

The USSOCOM Comptroller is responsible for the preparation, submission, and execution of the USSOCOM budget. Part of this responsibility is to ensure that language in the various congressional appropriations and authorization bills are adhered to accurately and completely. To successfully accomplish this requirement, extensive research, analysis, and data gathering must be performed. This effort includes all appropriations including Operations & Maintenance, Research, Development, Test, and Evaluation (RDT&E), Procurement, and Military Construction. Additionally, the USSOCOM Comptroller is responsible for providing team members for USSOCOM IG inspections of various subordinate organizations. These IG team members conduct the financial management portions of USSOCOM IG inspections and provide findings and recommendations. Also, the Comptroller is responsible for Defense Emergency Response Funds (DERF) management and control. USSOCOM is required to perform more stringent reporting requirements for DERF, including monthly obligation status to the DOD Comptroller Finally, the USSOCOM Comptroller is responsible for the financial management oversight of SOF acquisition programs. This includes the preparation and submission of all acquisition-related budget products on behalf of the headquarters and components. The Procurement, RDT&E, and MILCON Budget Estimate Submissions (BES) and President's Budget (PB) documents are critical components of these budget products.

3.0 APPLICABLE DOCUMENTS

The documents applicable to the work to be performed are the DOD Financial Management Regulation, DOD 7000.14-R, USSOCOM and Service IG-related directives and instructions; various congressional documents pertaining to defense appropriations and authorizations, and, those documents identified in the ALMBOS basic contract SOW paragraph 1.1.

4.0 REQUIREMENTS

The contractor shall directly support the USSOCOM Comptroller division during congressional language research and analysis. Also, the

contractor shall provide financial management and technical support to Comptroller team members assigned to USSOCOM IG inspection teams. The contractor shall support the command-wide DERF monitoring, tracking, and management requirements. Finally, the contractor shall support the Comptroller's financial management responsibilities associated with SOF acquisition management programs.

4.1 The contractor shall research congressional language documentation (both electronic and paper copies) to determine financial impacts on the USSOCOM budget. This includes draft House and Senate Defense appropriations and authorization documents, final House and Senate Defense appropriations and authorization bills, conference committee documents, and so forth. This research and analysis will include determining, documenting, and disseminating congressional language impacts on USSOCOM financial management to the USSOCOM Comptroller. (CDRL A001)

4.2 The contractor shall provide support to USSOCOM IG inspection teams. This support shall include researching and monitoring DOD, USSOCOM, and service-specific IG regulations, manuals, and policy letters to ensure that USSOCOM IG financial management inspection checklists remain current, complete, and accurate. The contractor shall maintain, update, and submit draft copies of these IG checklists to the USSOCOM Comptroller for final approval. These checklists are service specific. (CDRL A002)

4.3 The contractor shall accompany the IG inspection team and will participate in inspections at various USSOCOM organizations, including the components and the SOCs. This participation shall include supporting the IG Team in identifying and documenting financial management weaknesses and deficiencies, Official Representation Funds (ORF) inventory control, and, other financial management-related process and procedures (i.e. Impact Card Program, Joint Travel Regulation (JTR) requirements). The contractor shall provide draft findings and recommendations to the government for final approval. (CDRL A003)

4.4 The contractor shall support DERF tracking, monitoring, and management. This support includes day-to-day monitoring of DERF funds distribution and obligations, preparing draft DERF reports, and communicating DERF status of funds to the USSOCOM Comptroller on an as-required basis. (CDRL A004)

4.5 The contractor shall monitor SOF acquisition programs and provide the financial health of these programs to the USSOCOM Comptroller. This includes tracking and reporting each program's status of funds, including obligations, commitments, disbursements, re-programming, etc. (CDRL A005)

4.6 Travel and Per Diem. The contractor shall be required to travel as part of the USSOCOM IG Team. This travel will include potential trips to the USSOCOM components and the SOCs. Travel arrangements are the responsibility of the contractor and will be funded from the travel line on the contract.

4.7 Monthly Cost and Performance Report. The contractor shall submit a monthly cost and performance report as per paragraph 2.3.10 of the ALMBOS contract SOW. (CDRL A006).

5.0 DELIVERABLES

Deliverables shall be as specified by the Contract Data Requirements List (CDRL). The government will have 10 government work days to complete the review of each deliverable and accept or reject the deliverable in writing. When the government fails to complete the review within the review period the deliverable will become acceptable by default.

6.0 ACCEPTANCE

Acceptance shall be made by SORR-C. SORR-C shall evaluate the deliverables for correctness, completeness, sufficiency of technical content, and compliance with applicable specifications and standards. USSOCOM shall take ownership of all products, reports, analysis, and work papers generated by the contractor as government owned.

7.0 PERIOD OF PERFORMANCE

The period of performance shall be from 31 May 02 through 30 May 03.

8.0 Government Furnished Equipment/Material/Space. The Government will provide office space for three contractors working on MacDill AFB in support of this effort. Facilities will consist of a desk, chair, filing area, phone, computer, and supplies. Contractor personnel will have access to a photocopier, fax machine, and shredder on a non-interference basis when needed to perform the work requirements set forth herein.

9.0 SECURITY

Performance of this task order requires (b)(2)High [redacted] contractor team members. Data generated under this delivery order (b)(2)Hig shall be classified in accordance with appropriate security guidance.

10.0 RELEASE OF INFORMATION

All technical data provided to the contractor by the government shall be protected from public disclose in accordance with the markings contained thereon. All other information related to the items to be delivered or services to be performed under this task order shall not be disclosed by any means without prior approval of the authorized representative of the Contracting Office.

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)	Form Approved OMB No. 0704-0188

Public reporting burden for this collection of Information is estimated to average 110 hours per response, including the time for reviewing Instru searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of Information. Send con regarding this burden estimate or any other aspect of this collection of Information, including suggestions for reducing this burden to Department of D Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETUR form to either of these addresses. Send completed form to the government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY		
0007	A	TDP	TM	OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Financial Management Support	USZA22-02-D-0014/0016	Sverdrup Technology, Inc.

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
A001	Technical Support-Study/Services	Congressional Language Impacts

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE
DI-MGMT-80508	SOW Paragraph 4.1	USSOCOM/SORR-C

7. DD250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
No	D	AS REQ	

8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION
A		

16. REMARKS

The government has 10 days for review. The contractor has 5 days to respond. Contractor format is acceptable.

14. DISTRIBUTION		
a. ADDRESSEE	b. COPIES Draft	Fina Reg
SORR-C	1	1
15. TOTAL →	1	1

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
[redacted]	11 Mar 02	[redacted]	11 Mar 02

3-1, JUN 90

17. PRICE GROUP	18. ESTIMATED TOTAL PRICE

Page 1 of 6

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)	Form Approved OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY		
0007	A	TDP	TM	OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Financial Management Support	USZA22-02-D-0014/0016	Sverdrup Technology, Inc

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
A002	Technical Support-Study/Services	Inspector General Checklists

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE
DI-MGMT-80508	SOW Paragraph 4.2	USSOCOM/SORR-C

7. DD250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
No	D	AS REQ	
8. APP CODE		**11. AS OF DATE**	**13. DATE OF SUBSEQUENT SUBMISSION**
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14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Fina Reg	R
SORR-C	1	1	
15. TOTAL →	1	1	

16. REMARKS
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G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
[redacted]	11 Mar 02	[redacted]	11 Mar 02

DD Form 1423-1, JUN 90

17. PRICE GROUP	18. ESTIMATED TOTAL PRICE

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY		
0007	A	TDP	TM	OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Financial Management Support	USZA22-02-D-0014/0016	Sverdrup Technology, Inc.

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
A003	Technical Support-Study/Services	IG Findings and Recommendations

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE
DI-MGMT-80508	SOW Paragraph 4.3	USSOCOM/SORR-C

7. DD250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
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8. APP CODE		**11. AS OF DATE**	**13. DATE OF SUBSEQUENT SUBMISSION**
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a. ADDRESSEE	b. COPIES Draft	Final Reg	Final R
SORR-C		1	
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[redacted]	11 Mar 02	[redacted]	11 Mar 02
DD Form 1423-1, JUN 90	17. PRICE GROUP	18. ESTIMATED TOTAL PRICE	

Page 3 Of 6

CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY		
0007	A	TDP	TM	OTHER X

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
Financial Management Support	USZA22-02-D-0014/0016	Sverdrup Technology, Inc.

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
A004	Technical Support-Study/Services	DERF Status of Funds Report

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE
DI-MGMT-80508	SOW Paragraph 4.4	USSOCOM/SORR-C

7. DD250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
No	D	AS REQ	
8. APP CODE		**11. AS OF DATE**	**13. DATE OF SUBSEQUENT SUBMISSION**
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14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Fina Reg	F
SORR-C	1	1	
15. TOTAL →	1	1	

16. REMARKS
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G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
[redacted]	11 Mar 02	[redacted]	11 Mar 02

DD Form 1423-1, JUN 90

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(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO. 0007	B. EXHIBIT A	C. CATEGORY TDP ____ TM ____	OTHER X
D. SYSTEM/ITEM Financial Management Support	E. CONTRACT/PR NO. USZA22-02-D-0014/0016	F. CONTRACTOR Sverdrup Technology, Inc.	
1. DATA ITEM NO. A005	2. TITLE OF DATA ITEM Technical Support-Study/Services	3. SUBTITLE Acquisition Program Status of Funds Report	
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80555	5. CONTRACT REFERENCE SOW Paragraph 4.5	6. REQUIRING OFFICE USSOCOM/SORR-C	

7. DD250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION
No	D	AS REQ	
8. APP CODE A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Fina Reg	F
SORR-C	1	1	
15. TOTAL →	1	1	

16. REMARKS
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G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
[redacted]	11 Mar 02	[redacted]	11 Mar 02

DD [redacted]

17. PRICE GROU	TOTAL PRICE

Page 5 of 6

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CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO. 0007	B. EXHIBIT A	C. CATEGORY TDP ____ TM ____ OTHER X	
D. SYSTEM/ITEM Financial Management Support	E. CONTRACT/PR NO. USZA22-02-D-0014/0016	F. CONTRACTOR Sverdrup Technology, Inc.	
1. DATA ITEM NO. A006	2. TITLE OF DATA ITEM	3. SUBTITLE Monthly Cost and Performance Report	
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80227/T	5. CONTRACT REFERENCE SOW Paragraph 4.7	6. REQUIRING OFFICE USSOCOM/SORR-C	
7. DD250 REQ No	9. DIST STATEMENT REQUIRED D	10. FREQUENCY Monthly	12. DATE OF FIRST SUBMISSION 30 Days after award
8. APP CODE A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION Monthly Thereafter

16. REMARKS
The government has 10 days for review. The contractor has 5 days to respond. Contractor format is acceptable.

14. DISTRIBUTION

a. ADDRESSEE	b. COPIES Draft	Fina Reg	R
SORR-C		1	
SOAL-K		1	
15. TOTAL →		2	

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
[redacted]	11 Mar 02	[redacted]	11 Mar 02

DD Form 1423-1, JUN 90

17. PRICE GROUP	TOTAL PRICE

210