

Joint MacDill AFB Family Disaster Planning Guide



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Prepared in coordination with:

HQ US Central Command (USCENTCOM) Emergency Mgmt. (CCHC-EM)
HQ US Special Operations Command (USSOCOM) Emergency Mgmt. (USSOCOM-EM)
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MacDill AFB Emergency Mgmt. (6 CES/CEX)

Reliable sources of accurate and timely information are critical to developing* and implementing *your* plans. This guide will assist in developing *your* plans and keeping *you* informed.

*Contact local emergency mgmt. offices, fire and police departments, public libraries, and verified online agency sites for more information and assistance.

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Before an emergency happens, be sure to discuss key points of preparedness with your family members. Ask questions. The answers will define your plan, and identify what needs attention.

- What will you do in an emergency?
- How will you get in contact with each other?
- Where will you go?

Write down where your family spends the most time, such as work, school, and other places you frequent (school, daycare provider, work, apartment/house, etc.). Family members should know about the site-specific emergency plans for these places and how to make the plans work for all concerned.

WARNING: Protect personal/private, financial information appropriately.

BASIC PREPAREDNESS & EMERGENCY PLANNING CHECKLIST

YES	NO	N/A	INSPECT YOUR HOME & PROPERTY (Security, Fire, Severe Weather)
Ask questions about the following topics – are repairs required? Get professional help, as needed.			
			House numbers easily visible from the street? Outside lights?
			Outside lights work properly?
			Trees / Bushes too close to house buildings? Clear a 30-foot zone around structures.
			Gutters, drainage run-offs clear?
			Roof (from outside) – shingles, tiles, vents?
			Roof (inside) – roof anchors (aka hurricane straps), sheathing, wiring?
			Storm shutters, window protection (plywood, sheets, etc.)*?
			Garage door and bracing*?
			Utility shut-offs – where are they, how are they operated*?
			Room / Location to use for sheltering*?

Hints & Tips *Special tools will needed – Power vs. manual? Storage locations? Who, how many people are needed?

YES	NO	N/A	YOUR PLANS
HINT	Create your family's plan and supporting parts to suit local risks and conditions. Review annually <i>at least</i> .		
			<u>FIRE SAFETY Plan</u> (<i>everyone</i> should have a plan for what needs to happen during a fire)
			<u>COMMUNICATIONS Plan</u> (<i>written</i> contact data for work, school, family, etc.)
			<u>HURRICANE PREP Plan</u> (<i>everyone</i> should have a plan for preparing for severe tropical weather)
			<u>EVACUATION Plan</u> (if ordered or deciding to evacuate your County Evacuation Zone, community, etc.)
			<u>REASSEMBLY / REUNIFICATION Plan</u> (in case separated or needing to find family members)
			Ensure family members know the plans and when to activate them
			Reviewed Quarterly? Revised when information changes?
			All family members have the Family Communications Plan?
			[some] Contact data with neighbors, key people? Their info in your Comm Plan?

Consider an emergency plan for your community - enlist help from neighbors!

A prepared neighbor is one less person looking for your help after a disaster.

YES	NO	N/A	SPECIAL CONSIDERATIONS
			Plans and kits consider special medical needs (medications, equipment, transport)?
			Plans include for your pets and animals?
			Plans include consideration for your boat, RV, motorcycle?

YES	NO	N/A	YOUR KIT ^(S)
Base decisions on <i>who</i> will need the kit(s), <i>where it is</i> , and for <i>how long</i> . ^{1, 2, 3}			
			Containers: Waterproof for documents? Weather-tight for supplies?
			Coolers for food, ice? (wheeled w/handles or cart to move easily)
			Purchase a landline phone (old fashioned) if you don't have one
			Rotate and replace items from your supply kit to current use.
NOTES: 1. A 'Go Bag' contains what is needed in case you cannot get to your home or other kits. 2. Contains at least 3 days of supplies in case you have to survive on your own. 3. This is a kit for your family to go 7 to 14 days without help.			

YES	NO	N/A	INSURANCE POLICIES, HOUSEHOLD CONTENTS
			Itemized inventory of your valuables and household belongings?
			Photograph and/or video files of your possessions? (dated for reference)
			Insurance policies reviewed and current?
			Insurance policy number(s), contact information in the Comm Plan?
			Important records and documents in the kit?

FIRE SAFETY PLAN

Fires are one of the most common household emergencies. An entire house or apartment building can be engulfed in flames, in mere minutes.

A fire safety plan is one of the most important parts of your preparedness efforts. With a little preparation and practice, you can survive a fire and return to normal, faster and more easily. Practice a fire drill and your *Fire Safety Plan* at least once a year, and whenever changes affect the plan.

The most important piece of safety equipment to start with is a smoke detector. Treat all alarms as real until proven otherwise. If your smoke detector sounds, evacuate quickly.

Local fire department will have programs and resources to help you in develop your fire safety plan.

PLANNING DETAILS			
Nearby Fire Stations Phone Numbers			
Fire Extinguisher Locations			
DRAW / INSERT ESCAPE ROUTES MAP			
<input type="checkbox"/> Internal, Outside Doors <input type="checkbox"/> Ground Floor Windows <input type="checkbox"/> Fire Extinguishers <input type="checkbox"/> Reunification Points (neighbor's addresses)			
YES	NO	N/A	MAINTAIN THE PLAN and TRAINING
			Visually inspect and test smoke detectors <u>Monthly</u> .
			Visually inspect fire extinguishers (condition, location) <u>Monthly</u> .
			Check escape ladders for upper floors <u>Monthly</u> .
			Replace batteries smoke detectors <u>every 6 Months</u> .
			Fire extinguisher and escape ladder use (check local FD).
			Limited Mobility plans – <u>2x per Year</u> .
			Set and verify Reunification/Assembly Points make sense <u>2x per year</u> .

EVACUATION PLAN

If ordered to leave your home, neighborhood, or the local area, your Evacuation Plan will answer critical questions when there's no time make a plan.

When a Tropical Storm or Hurricane threatens, where do you go? How will you get there? What will you take? Who is expecting you?

YES	NO	N/A	EVACUATING YOUR HOME
			Make evacuation routes from inside the home to the street or a neighbor's house.
			What windows and doors can be used to get out?
			What will you take (phone, address book, car keys, etc.)?
			Who will get the pets?
			Where will you go in bad weather?
			Discuss the plan(s). Make sure family members know what to do, and when to do it.
DRAW/INSERT ASSEMBLY POINTS MAP			
Primary Assembly Point: Address, phone #:			
Primary Evacuation Travel Route			
Alternate Assembly Point: Address, phone #:			
Alternate Evacuation Travel Route			

YES	NO	N/A	EVACUATING YOUR NEIGHBORHOOD	
			Make evacuation routes from your front door to assembly points.	
			How will you get there – walk, drive?	
			What will you take (phone, address book, car keys, jackets, etc.)?	
			Who will get the pets?	
			Discuss the plan(s). Make sure family members know who does what, when.	
DRAW/INSERT ASSEMBLY POINTS MAP				
Primary Assembly Point: Address, phone #:				
Primary Assembly Travel Route				
Alternate Assembly Point: Address, phone #:				
Alternate Evacuation Travel Route				
2 nd Alternate Assembly Point: Address, phone #:				
2 nd Alt Evacuation Travel Route				

If ordered to evacuate your home for a tropical storm or hurricane (according to your 'Evacuation Zone'), remember that you need to "*Run from the Water and Hide from the Wind*". The evacuation needn't be hundreds of miles, but to simply get to a safe place until the storm's dangerous conditions pass.

Is there a safe place to go with space available – a friend's, coworker's, or relative's house?

YES	NO	N/A	HURRICANE EVACUATION
			Make evacuation routes from your driveway to assembly points away from coastlines, rivers, and roads likely to flood.
			Who will drive? Will you take multiple vehicles?
			What will you take (Emergency/Disaster Kits)? Does everyone know where to find the kit(s) and supplies?
			Who will get the pets? Kennel, food, medication, leash, etc.?
			Who will you contact when leaving – who needs to know? Will someone be waiting for you?
			Make sure family members know the evacuation plan, and decisions as they're made.
DRAW/INSERT ASSEMBLY POINTS MAP			
Primary Assembly Point: Address, phone #:			
Primary Evacuation Travel Route			
Alternate Assembly Point: Address, phone #:			
Alternate Evacuation Travel Route			

REUNIFICATION / ASSEMBLY POINTS

Becoming disoriented and getting separated happens fast during an emergency. Identify places to meet, if going home is not an option. Plan alternate reunification points, in case the primary can't be reached.

YES	NO	N/A	REUNIFICATION / ASSEMBLY POINTS (aka Rally Points)
			Where should children go? Who is permitted to watch children?
			Where should other family members go? How should they get there?
			Phone numbers are known, or a small card is carried w/critical numbers?
			Accessible, recent pictures of children?
			Pictures of pets? Chip data current for contacting you?

DRAW/INSERT ASSEMBLY POINTS MAPs	
Primary Assembly Point: Address, phone #:	
Primary Assembly Travel Route	
Alternate Assembly Point: Address, phone #:	
Primary Assembly Travel Route	

EMERGENCY CONTACTS

Having a communications plan will include who to contact to get help, let them know you are okay, or keep each other updated on what is happening. Your contacts may be the people that will act as a call center that family members call to check-in regularly.

HAVE	NEED	N/A	IMPORTANT CONTACTS
			Contact Lists (Communications Plan) - Phone #s, Addresses, E-mail, etc.
			<input type="checkbox"/> Doctors, Treatment Facilities – Locations (names, phone #s, etc.)
			<input type="checkbox"/> Dentists – Locations (names, phone #s, etc.)
			<input type="checkbox"/> Medical Equipment / Supply companies for special medical needs
			<input type="checkbox"/> Veterinarians, Treatment Facilities – Locations (names, phone #s, etc.)
			<input type="checkbox"/> Schools, Teachers (names, phone #s, etc.)
MacDill AFB Straight-Talk Line: 833-787-8855			USCENTCOM Emergency Mgmt. InfoLine: 855-236-4636 USSOCOM Call lines (800-585-9648, 866-686-3653)

These contacts may also be able to make reservations at a hotel or coordinate stops along your path, when evacuating.

EMERGENCY CONTACTS	
Local Contact #1 Name, Relationship, Phone Number(s), E-mail, Address	
Local Contact #2 Name, Relationship, Phone Number(s), E-mail, Address	
Out-Of-State Contact 1 Name, Relationship, Phone Number(s), E-mail, Address	
Out-Of-State Contact 2 Name, Relationship, Phone Number(s), E-mail, Address	
Out-Of-State Contact 2 Name, Relationship, Phone Number(s), E-mail, Address	

IMPORTANT DOCUMENTS

HAVE	NEED	N/A	IMPORTANT DOCUMENTS – for ALL
			Driver's License / Personal Identification
			Military ID / Common Access Card (CAC), DD Form 214
			Residential/Community/City Reentry certificate (may be a hang-tag, ID card)
			Birth Certificates
			Social Security Cards
			Passports / Green Card / Naturalization Records
			Medical Records (insurance, past/present treatments, immunizations, dental, etc.)
			Disability Services Records (list of special care facilities at home, destination, etc.)
			Marriage / Divorce Certificates
			Will / Power of Attorney
			Deed or Lease, Utility Bills (proof of residence)
			Vehicle Registration, Titles, Proof of Insurance
			Insurance Policies (property, home, renter's)
			[recent] Financial/Bank Statements
			Work Access Badge(s)
HAVE	NEED	N/A	for CHILDREN
			Recent Photograph (digital and/or printed)
			Child Custody, Adoption
			[recent] Report Card, School Records
HAVE	NEED	N/A	IMPORTANT MISCELLANEOUS DOCUMENTS
			Inventory of Household Items (listing, photos)
			Backup Computer Data list
			Maps – Evacuation Routes and Destinations (to primary and alternate locations)
HAVE	NEED	N/A	SPARE KEYS AND COMBINATIONS
			House
			Vehicles – Boat, Motorcycle, RV/Motorhome
			Safes, Padlocks
			Neighbors' Houses, Vehicles

HOUSEHOLD & FINANCIAL CHECKLIST

BANK ACCOUNT - CHECKING	
Company:	Account Number:
Phone Number:	Website:
BANK ACCOUNT - SAVINGS	
Company:	Account Number:
Phone Number:	Website:
BROKERAGE ACCOUNT / IRA	
Company:	Account Number:
Phone Number:	Website:
401 K / IRA	
Company:	Account Number:
Phone Number:	Website:
CREDIT CARD 1	
Company:	Account Number:
Phone Number:	Website:
CREDIT CARD 2	
Company:	Account Number:
Phone Number:	Website:
MORTGAGE COMPANY	
Company:	Account Number:
Phone Number:	Website:
POWER COMPANY	
Company:	Account Number:
Phone Number:	Website:
WATER / SEWER	
Company:	Account Number:
Phone Number:	Website:
TRASH	
Company:	Account Number:
Phone Number:	Website:
GAS COMPANY	
Company:	Account Number:
Phone Number:	Website:
HEALTH / MEDICAL INSURANCE	
Company:	Account Number:
Phone Number:	Website:

INSURANCE PLAN & CHECKLISTS

Flood insurance is a good idea even if it is not required by your mortgage company, lienholder, etc. You may need two separate policies, depending on the company and coverages. One covers the structure and the other covers the contents.

CONSIDERATIONS	
Estimated market value of your home?	
Full replacement value for your home?	
Total deductible amount (your out-of-pocket cost)?	
Do policies cover full replacement costs of possessions?	
Full replacement value of possessions in the home?	
Insurance Policies coverages checked (within last 2 years)?	
Documentation is required for your contents and property?	
Lists of your belongings with pictures and documentation?	
FLOOD INSURANCE – HOUSE / STRUCTURE	
Company:	Agent/Contact:
Policy Amount:	Policy Number:
Deductible Amount:	Website / E-mail:
FLOOD INSURANCE – CONTENTS	
Company:	Agent/Contact:
Policy Amount:	Policy Number:
Deductible Amount:	Website / E-mail:
HOMEOWNER'S INSURANCE	
Company:	Agent/Contact:
Policy Amount:	Policy Number:
Deductible Amount:	Website / E-mail:
Website:	E-mail:
RENTER'S INSURANCE	
Company:	Agent/Contact:
Policy Amount:	Policy Number:
Deductible Amount:	Website / E-mail:
HOMEOWNER'S INSURANCE - HURRICANE (IF SEPARATE)	
Company:	Agent/Contact:
Policy Amount:	Policy Number:
Deductible Amount:	Website / E-mail:
AUTO / BOAT / MOTORCYCLE INSURANCE	
Company:	Agent/Contact:
Policy Amount:	Policy Number:
Deductible Amount:	Website / E-mail:

SUPPLIES & EQUIPMENT CHECKLISTS

HAVE	NEED	QTY	BASIC SAFETY EQUIPMENT
			NOAA Weather Radio
			First Aid Kit (include easy to understand instructions)
			Landline Phone (plugs into wall, does not use batteries)
			Television / Radio Antenna – Battery-Powered
			Flashlights, Lanterns ^{Battery-Powered} , Chemical Light Sticks
			Batteries and Car Chargers (lights, cell phones, etc.) – Extras for extended use
			Whistle or Bell (to signal for help)
HAVE	NEED	QTY	BASIC TOOL KIT and SUPPLIES
			Basic Tool Kit (knife, scissors, hammer, wrenches, screwdrivers, pliers, etc.)
			Special Tools (for water or gas valves, etc.)
			Plastic Tarps (w/grommets) or Roll Plastic Sheeting
			Assorted Screws, Nails, and Other Fasteners
			Rope, cord
			Duct Tape
			Canvas or Leather Work gloves
			Wet-Dry Vacuum w/attachments
HAVE	NEED	QTY	SANITATION / CLEAN-UP SUPPLIES
			Unscented Bleach (for clean-up and to disinfect water)
			Water for Cleaning
			Assorted Cleaners, Sanitizers and Disinfectants
			Rubber Gloves
			Brushes, Brooms, Mops
			Towels, Rags
			Plastic Garbage Bags
			Bucket (with tight fitting lid) for Emergency Toilet
			Toilet Paper / Paper Towels / Sanitary Supplies
			Wet Wipes and Waterless Hand Sanitizer
HAVE	NEED	QTY	PETS / SERVICE ANIMALS*
			Water (1 gallon per day, for each animal for 7 seven days)
			Collar, leash, lead
			Cage / Carrier for Each Animal (attach pet's photo - mark it the name)
			Food / Treats
			Toys / Comfort Items
			Clean-Up Supplies (trash bags, brush, shampoo, etc.)
			Medications
			Identification / Immunization Records / Photographs

* Livestock considerations should also be addressed and coordinated with members of the community and local authorities, as necessary.

HAVE	NEED	N/A	PERSONAL ITEMS
			Sleeping Bags, Pillows, Sheets, Blankets
			Folding / Camp Chairs
			Hot and Cold Weather Clothing
			Sturdy Closed-toe Work Shoes (<i>NOT</i> sandals or flip-flops)
			Raingear
			Personal Hygiene (toothbrush, toothpaste, soap, deodorant, etc.)
			Medications (prescription and over-the-counter)
			Spare Eyeglasses or Contacts and Cleaning Solution
			Hearing Aid (spare batteries)
			Entertainment (cards, books, quiet games, MP3 player, batteries)
			Baby / Infant Needs (Diapers, Formula, Baby Food, Cereal)
HAVE	NEED	N/A	FOOD SERVICE NEEDS
			Drinking Water (1 gallon per person, per day, for ^{at least} 7 days)
			Non-perishable Foods
			Manual Can Opener
			Juice / Soft Drinks / Instant Coffee or Tea / Dry Milk
			Camp Stove, Grill (with fuel) Outdoor Use Only
			Lighter/Waterproof Matches
			Pots / Pans / Cooking Utensils
			Aluminum Foil
			Disposable Plates, Cups and Cutlery
			Plastic Wrap / Zip Lock Bags / Garbage Bags
			Cooler for Food Storage (Wheels make moving easier)
			Cooler to Transport Ice. (Wheels make moving easier)
			Freeze water in jugs or zip lock bags to keep food cool
HAVE	NEED	N/A	MISCELLANEOUS ITEMS
			Spare Keys & Combinations
			Pens / Pencils and Paper
			Important Papers
			Keepsakes / Heirlooms / Significant Photos
			Coins, Cash, Credit Cards and/or Travelers Checks
			Prepaid Telephone Card(s)
			Maps and Evacuation Information
			Books, games and other quiet entertainment
			Water resistant totes
			Vacuum bags for important items and papers
			Containers for potable water
			Approved containers for fuel
			Fix-a-flat tire repair
			Spare parts / service kits for generators / chain saws

Use the table to calculate what and how much you will need to care for your children. Make sure to have *at least* a one-week supply on-hand. Gathering supplies at the last minute may be too late - supplies may be scarce several days before you have to evacuate or ride-out the storm.

BABY FORMULA		
Amount Used Daily:	Multiply by 7 Days:	Amount Needed Per Week:
BABY BOTTLES / NIPPLES		
Amount Used Daily:	Multiply by 7 Days:	Amount Needed Per Week:
BABY FOOD		
Amount Used Daily:	Multiply by 7 Days:	Amount Needed Per Week:
STERILE WATER / WATER		
Amount Used Daily:	Multiply by 7 Days:	Amount Needed Per Week:
BABY DIAPERS		
Amount Used Daily:	Multiply by 7 Days:	Amount Needed Per Week:
BABY WET WIPES		
Amount Used Daily:	Multiply by 7 Days:	Amount Needed Per Week:

[illegible]

MEDICATION LOG

Name of Medication :		Reason for taking:	
Dosage and Times:		Size, Shape, Color:	
Prescribed by Doctor:		Refill Number:	
Doctor phone:		Pharmacy & phone:	
Name of Medication :		Reason for taking:	
Dosage and Times:		Size, Shape, Color:	
Prescribed by Doctor:		Refill Number:	
Doctor phone:		Pharmacy & phone:	
Name of Medication :		Reason for taking:	
Dosage and Times:		Size, Shape, Color:	
Prescribed by Doctor:		Refill Number:	
Doctor telephone:		Pharmacy & phone:	
Name of Medication :		Reason for taking:	
Dosage and Times:		Size, Shape, Color:	
Prescribed by Doctor:		Refill Number:	
Doctor phone:		Pharmacy & phone:	
Name of Medication :		Reason for taking:	
Dosage and Times:		Size, Shape, Color:	
Prescribed by Doctor:		Refill Number:	
Doctor phone:		Pharmacy & phone:	
Name of Medication :		Reason for taking:	
Dosage and Times:		Size, Shape, Color:	
Prescribed by Doctor:		Refill Number:	
Doctor phone:		Pharmacy & phone:	
Name of Medication :		Reason for taking:	
Dosage and Times:		Size, Shape, Color:	
Prescribed by Doctor:		Refill Number:	
Doctor phone:		Pharmacy & phone:	
Name of Medication :		Reason for taking:	
Dosage and Times:		Size, Shape, Color:	
Prescribed by Doctor:		Refill Number:	
Doctor phone:		Pharmacy & phone:	
Name of Medication :		Reason for taking:	
Dosage and Times:		Size, Shape, Color:	
Prescribed by Doctor:		Refill Number:	
Doctor phone:		Pharmacy & phone:	
Name of Medication :		Reason for taking:	
Dosage and Times:		Size, Shape, Color:	
Prescribed by Doctor:		Refill Number:	
Doctor phone:		Pharmacy & phone:	

MENU PLANNER PLAN

If possible, plan a 7-day menu for your family. Avoid items that need to be refrigerated. Create a list of supplies, go shopping, and pack what you need in your disaster/hurricane kit.

	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
Breakfast							
Lunch							
Dinner							
Snacks							

SPECIAL NEEDS

YES	NO	N/A	CONSIDERATIONS:
			Use the Menu Planner to address special nutrition/dietary needs.
			Do health providers have your contact information (routine, emergency)?
			Have you provided your out-of-area contacts your contact data?
			Do your medical providers have disaster plans? Relocated treatment facility?
			Have you made prior arrangements with your doctor or hospital for a disaster?
			Use the Medication Log (prescribed or over-the-counter medicines).
			Do you have a 2-week supply of medicines? Plans for refills?
			Does any of your medicine need to be refrigerated?
			What if you are away from your medical providers/treatment facility, pharmacy? What if your providers, pharmacy etc. are not available (office closure)?
			Use the Specialized Medical Equipment Info section if a family member uses ➤ Oxygen cylinders, generators, or other medical equipment ➤ Mobility equipment (wheelchair, scooter, walker, etc.) ➤ Breathing equipment (e.g., CPAP) ➤ Hearing aids or glasses ➤ Medical supplies – catheters, dressings, bandages, etc. Document required batteries, power cords, sizes/number of cylinders, spare parts, etc.

YES	NO	N/A	TRANSPORTATION ASSISTANCE
			Have you registered with the County Special Needs Program?
			Do you have a Special Needs Shelter assignment?
			Have you informed your caregiver of your Special Needs Shelter (required)?
			Do you have your caregiver's contact data – routine and during an evacuation?
			Have you completed/updated the Service Animal Form for county requirements?

Notes:

TRANSPORTATION SERVICE INFORMATION	
Driver / Company Name	
Account # / Name	
Phone #	
Emergency phone #	

SPECIAL HEALTH NEEDS Continued

SPECIALIZED MEDICAL EQUIPMENT INFORMATION	
Type of Medical Equipment, Device	
Supplier/Repair Service Name	
Account Number	
Regular Phone #	
Emergency Phone #	
Type of Medical Equipment, Device	
Supplier/Repair Service Name	
Account Number	
Regular Phone #	
Emergency Phone #	
Type of Medical Equipment, Device	
Supplier/Repair Service Name	
Account Number	
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Emergency Phone #	
Type of Medical Equipment, Device	
Supplier/Repair Service Name	
Account Number	
Regular Phone #	
Emergency Phone #	
Type of Medical Equipment, Device	
Supplier/Repair Service Name	
Account Number	
Regular Phone #	
Emergency Phone #	

HURRICANE PREPAREDNESS

Have a Plan / Build a Kit / Get & Stay Informed

The official Atlantic Hurricane Season runs from June 1st to November 30th; however, severe tropical weather is possible threat, year-round.

The time to prepare is *before* a tropical cyclone even forms. Whether you're new to Florida or a longtime resident, make sure to apply the 3 steps to preparedness to your family, home, property, and vehicles.

Storm Types, Wind Speeds		
Tropical Depression		< 38 mph
Tropical Storm		39 – 73 mph
Hurricane Categories	1	74 – 95 mph
	2	96 – 110 mph
	3	111 – 129 mph
	4	130 - 156
	5	157+ mph

Nat'l Weather Service (NWS) Advisories

Tropical Storm WATCH	Sustained winds of 39 - 73 mph are possible in the specified area within the next 48 hours .
Tropical Storm WARNING	39 to 73 mph expected in the specified area within 36 hours .
Hurricane WATCH	74+ mph winds expected in the specified area within 48 hours .
Hurricane WARNING	74+ mph winds expected in the specified area within 36 hours .

NOTE: Watches and Warnings can remain in effect until the end of dangerous weather conditions.

HURRICANE CONDITIONS [of Readiness]

HURCON	Criteria	58+ mph Winds Expected in:
5	Sustained 58+ mph winds are expected at MacDill AFB	96 Hours
4		72 Hours
3		48 Hours
2		24 Hours
1		12 Hours
1C	Caution. 40-57+ mph winds are occurring. Dangerous weather conditions – work outside stops. Take shelter.	Occurring
1E	Emergency. Sustained 58+ mph (50+ knots) winds and/or 69+ mph (60+ knots) gusts are occurring.	During / After storm passage
1R	Recovery. Destructive/Dangerous storm conditions (winds, surge) have subsided – storm has passed. Access to the base is restricted to special teams and work crews to assess damages and hazards and establish safe zones around hazards (downed power lines, structures may be unstable).	Life-threatening storm hazards have passed

Flood Zones vs. Evacuation Zones

These zones **are not** the same!

Look at your county's Public Works, Utilities, or Emergency Mgmt. websites to find out if your home, community, school, and work locations are in 'Evacuation Zones' (for Tropical Storm or Hurricane evacuations) or in or 'Flood Zones'. Your utility bill and property tax may also indicate zones that apply.

- **Flood Zones** are areas mapped for FEMA's Nat'l Flood Insurance Program (NFIP). Flood Zones are designated by a letter or letters, telling the homeowner/tenant exactly what the risk is for flooding to happen at their residence over a period of years – regardless of cause. By law, all homeowners must be covered by flood insurance if it is in a high-risk zone.

NOTE: Flood damages and losses may not usually covered by homeowner's insurance policies. The NFIP makes federally-backed flood insurance available to residents and business owners.

Any flooding damage covered under the policy will be reimbursed to policy limits – whether or not a federal disaster declaration is made.

NFIP < www.fema.gov/national-flood-insurance-program >

Hillsborough County Flood Zones < www.hillsboroughcounty.org/en/residents/property-owners-and-renters/homeowners-and-neighborhoods/find-my-flood-zone# >

Pinellas Co Flood Zones < www.pinellascounty.org/flooding/maps.htm >

- **Evacuation zones** are based on hurricane storm surge zones determined by the National Hurricane Center using ground elevation and the area's vulnerability to storm surge from a hurricane. The evacuation zones are marked from A through E, plus non-evacuation zones.

Tampa Bay All-Hazards Guide, Hurricane Evacuation maps, and Shelter Lists

< www.tampabayprepares.org >

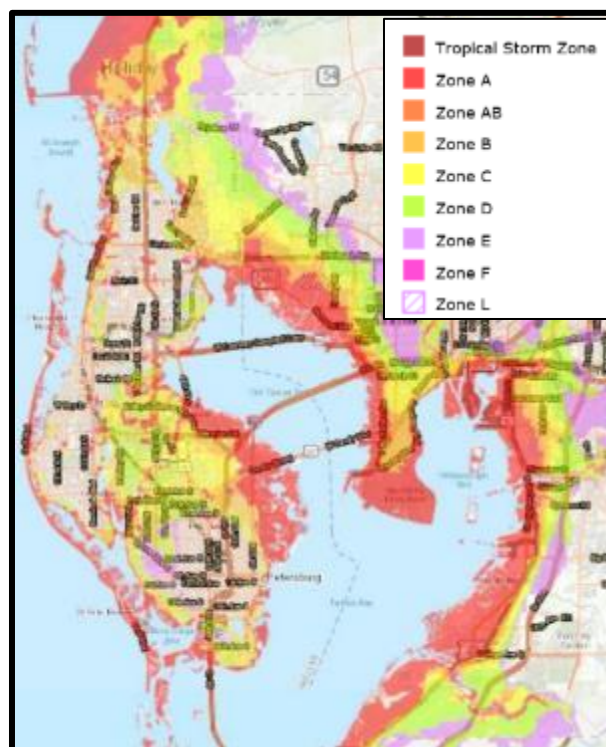
Hillsborough County

< www.hillsboroughcounty.org/en/residents/public-safety/emergency-management/find-evacuation-information >

Pinellas County Know Your Zone

< www.pinellascounty.org/emergency/knowyourzone.htm >

Other **Tampa Bay area counties** – search / go to your county's website to find their tools for identifying Evacuation Zones.



Have a Plan. The Plan doesn't have to be overly complicated, but does need to be effective and understood by everyone it affects. Plans must consider you, family members, and anyone that you will rely on or that will rely on you.



- ☐ Designate an interior room or closet (away from exterior walls) for tornadoes, high winds, etc.
- ☐ Decide where to go when you evacuate – friends or family, or a hotel inland. How will the family get there? How long will it take? Who is expecting you, and are they able to help you?
- ☐ What medical/veterinary facilities are along your evacuation routes (primary, alternates)? What are alternate options for evacuation locations (hotels, public shelters, etc.).
- ☐ Keep cars fuel tanks at least ½-full and ready, if needed to evacuate. What if fuel shortages happen prior to an ordered evacuation – spare gas cans, safe storage location?
- ☐ What special needs need consideration – children, pets, elderly, medical equipment or therapy?
- ☐ What documents need to be gathered and protected (in your kit)? Remember marriage, birth, and adoption certificates; utility bills; banking and financial records, etc.
- ☐ When a hurricane or tropical storm threatens, what must be done to protect the home, boat, and other properties? Who will do it? What/Where are the materials and tools needed?

NOTE: Public shelters are not comfortable, and should not be your first option. Most will not permit pets, accommodate serious medical needs, or provide privacy.

Build a Kit. Most of what your kit will include is already in the house, garage, or in-storage. Include items needed by the people the kit will serve – consider children, seniors, dietary needs, etc.

A 'Go Bag' contains what can fit in a bag, backpack, or box and support a person for 24 hours. This is for a no-notice evacuation.

An 'Emergency Kit' ^{optional} supports a person/family for 3 days, which will help you get through extended power and utilities outages or sheltering at a nearby friend's or family's house, hotel, etc.



A 'Disaster Kit' / 'Hurricane Kit' must help you be self-sufficient (without others' help) for 7-14 days.

- ☐ What containers are needed and will hold the kit's contents. Inexpensive storage containers or duffel bags may work well.
- ☐ Consider what is needed during a utilities outage (no power, safe running water, and no phone service). Adapt the kit for seasonal changes, the number of people in the home, etc.
- ☐ Include a list of things to gather to put in the kit at the last minute. What is too important, valuable, or irreplaceable that you should consider?
- ☐ How much water is needed? Recommend quantities are 1 gallon per person, per day.
Ex: a family of four needs 12 gallons of water for a three day period (4 people x 1 gallon x 3 days = 12 gallons).
- ☐ Pack and load your kit in your vehicle(s) to determine how much room is available for passengers, other items, or what can be removed from the kit for more room.

3 STEPS of PREPAREDNESS

Get / Stay Informed. You have already started this step.

- ✓ Find reliable sources for news and weather information (TV, radio, Internet). Routinely check what is happening around you and your community.
- ✓ Keep an all-hazards alert weather radio where it can be heard.
- ✓ Register for official notification system for urgent city and county messages – severe weather alerts, hazardous materials (HAZMAT) accidents, school closures, etc.
- ✓ Know how to communicate with others when relocating/evacuating and at your Assembly Point.

How you will communicate with family members if cellphones and Internet services fail? Plan creatively!

NEWS & INFORMATION SOURCES

Weather - Tropical	NOAA NHC < www.nhc.noaa.gov >
Weather - Tampa Bay	Nat'l Weather Service < www.weather.gov/tbw >
Tampa Bay area	Bay News 9 < www.baynews9.com/fl/tampa >;
	Fox 13 < www.fox13news.com >
TV Stations	
Radio Stations	

Don't forget to report accountability to your Service or Employer. Your Unit Command Staff or company's manager needs to know that you are safe, and where you are, when an emergency threatens (e.g., an evacuation is ordered). Many need to report to a couple different agencies.

REPORTING ACCOUNTABILITY

YES	NO	N/A	
			Military OneSource (general info): 800-342-9647 < www.militaryonesource.mil >
			US Air Force – AFPAAS: 800-435-9941 < https://afpaas.af.mil >
			US Army – ADPAAS: 800-833-6622 or < https://adpaas.army.mil >
			US Navy – NFAAS: 866-946-9183, 619-553-8167 < https://navyfamily.navy.mil >
			US Marine Corps –
			USCENTCOM – CCMD PAAS: < https://cocom.dc3n.navy.mil >
			USSOCOM Pers Accountability – AtHoc Account: 877-211-0302
			USSOCCENT Pers Accountability:
			JCSE Pers Accountability:
Notes:			

TROPICAL STORM / HURRICANE RISK EVALUATION

What will influence your decision to stay or leave. Poorly built structures are more susceptible to wind damage and blown debris. Homes in *Flood* or *Evacuation Zones* – in low spots, near rivers, ponds, or the coast – rains or storm surge may flood the home or property. If flooding or a storm surge won't affect your home, will flooded roads keep you from getting out?

- **Safe Havens** are outside the Tampa Bay area. This is important for a major hurricane that is expected to cause catastrophic damages. You and your family may need to relocate far from potential hazard areas. Safe Havens are within the continental US, and you must be able to return to MacDill AFB within 24 hours (or as directed by your command). The host base Commander may set restrictions (350 miles) for reimbursement in the official Evacuation Order (check if you are entitled to evacuation reimbursements).

YES	NO	RESIDENCE / HOME INFORMATION
		Is the home prone to a Storm Surge? Evac Zone: A / B / C / D / E or None
		Is the home in a Flood Zone?
		Are routes out of the community susceptible to flooding, preventing evacuation?
		Is the home classified as a mobile or manufactured home?
		Is the home an RV, a boat, on the coast line, on an offshore island?
		Is the home in a high-rise building? <i>Winds are generally stronger at higher elevations.</i>
YES	NO	STRUCTURE: Does the home....
		Use storm shutters or window protection? Are they readily available?
		Have a garage door that is rated to withstand 120+ mph winds?
		Have a roof with hurricane straps? What type of roof?
		Shake during storms with high winds?
YES	NO	VULNERABILITIES:
		Is the home required to have flood insurance?
		Was the home built before 2003, and not updated to meet Miami-Dade Standards?
		If blown over, are there large trees that could hit/damage the home?
		Does my home has two or more stories constructed of different materials?
		Is an elevator required to get from the car to the home?

If you answered **YES** to any of these questions, you/your home may be vulnerable to impacts of a hurricane.

STAY AT HOME or EVACUATE?

Know your home's vulnerability to **water flooding** and **wind**. Your plan must be based on known facts, but flexible enough to adapt. The following will help guide decisions to stay or evacuate. The first option(s) should be for 10s of miles, not 100s. Sometimes, the wiser choice is to choose the 2-hour road trip vs. a 12+ hour commute to the far side of the state.

STAY AT HOME OR EVACUATE?	
Option A:	<p>Stay at home. This is a consideration, if the home</p> <ol style="list-style-type: none"> 1. Can withstand forecasted winds and the possibility of blown debris. 2. Is away from the coast, and <u>not</u> in a Flood Zone or flood-prone area. 3. Is not in an Evacuation Zone that may be affected by storm surge. <p>Never stay in your home if your Evacuation Zone is ordered to EVACUATE.</p>
Option B:	<p>Go to your <u>Safe Haven</u> (out of the Tampa Bay area). Your evacuation plan should list evacuation routes to use. Local officials may direct you away from your primary route. Routes should be written down and be included in your kit, along with a printed map(s). Leave early to avoid high winds and flooding.</p>
Option C:	<p>Go to a public shelter ... if you have no other safe place to go. Counties will announce which shelters are open, or when they expect to open. Know the route(s) to the shelters before you have to choose this option. This option is feasible if</p> <ul style="list-style-type: none"> ▪ Driving to your Safe House or Safe Haven is not possible. ▪ An Evacuation order is given for your community or Zone without enough time to leave the area. ▪ Your community is ordered to leave without forewarning (HAZMAT release, wildfire) <p>Refer to, Trust Your plan. Don't panic.</p>

Add your pertinent notes to better develop decision-making processes, which help create and refine your Family Hurricane Plan. As decisions are made, ensure that everyone knows what will be done, when, with who's help, etc.

HURRICANE PREPAREDNESS CHECKLISTS

DONE	N/A	PRE-HURRICANE SEASON (before 1 June)
		Review your plan(s). Make updates/changes as needed (e.g., contact info)
Hints & Tips		<p>1. < www.READY.GOV/make-a-plan > can help build the basics. Plans can be simple, such as an outline of tasks (before, during, and after a disaster). Ask questions of yourself/family will determine what the plans include.</p> <p>2. Include one or more alternatives in case the primary option doesn't work (i.e., evacuation routes and locations). Ask local Emergency Management offices for suggestions – opinions/preferences may help you plan.</p>
		Learn / Verify your <i>Evacuation Zone</i> and <i>Flood Zone</i> – these may change, annually.
		<p>Verify selections of your Safe House, Safe Haven, and Assembly Points</p> <ul style="list-style-type: none"> <input type="checkbox"/> Neighborhood (near the home). If there is a house fire, the family will meet at... <input type="checkbox"/> Community. If ordered to evacuated (hazardous materials spill, etc.). <input type="checkbox"/> School(s). For school evacuations or emergencies, where the kids will go to wait for you. <input type="checkbox"/> Region. These are locations away from the coastline and potential flooding areas. See Evacuation Locations. <p><i>NOTE: Make sure these meet your needs – pets, special/medical needs, evacuation costs meet gov't per diem standards, etc.</i></p>
		<p>Ensure information on unit recall/contact rosters is current ^[always]. Make sure versions in your Communication Plan are current. Carry a copy with you, away from work.</p> <p><i>FEMA family-friendly template</i> < https://www.ready.gov/plan-form</p>
		<p>Verify insurance policies (mitigation efforts may reduce your premiums or deductibles).</p> <ul style="list-style-type: none"> <input type="checkbox"/> Homeowner/Renter insurance. Are contents covered? <input type="checkbox"/> Vehicles – boat, motorcycle, motorhome, etc. <input type="checkbox"/> Required mitigations by the policyholder (e.g., are you expected to board-up windows?). <input type="checkbox"/> Ask what is covered, and what is not (e.g., valued collectables). Are possessions documented? <p>NOTE: Once a storm is named (becomes a tropical storm) and may threaten your area, most insurance companies will not permit policy changes.</p>
		Ensure family preparedness considers changes when the sponsor is deployed or on a special team before, during, or after the storm.
		Know what your organization's hurricane preparedness plan requires.
		<p>Determine if you are assigned to a special team that may be recalled in pre-storm or recovery phases (COOP, Recovery & Response Team).</p> <p>Adjust your plan to ensure the plan and tasks will work if you aren't there. Can the family rely on neighbors to help with critical tasks?</p>
		<p>Special Team Training / Preparations</p> <ul style="list-style-type: none"> <input type="checkbox"/> Understand what the command expects from you, and what you can expect. <input type="checkbox"/> Attend initial orientation training (NLT 1 JUN or upon appointment). <input type="checkbox"/> Find the requirements for personal bag packing (clothing, gear, supplies) <input type="checkbox"/> Deconflict special team duties with duty section and family responsibilities.
		<p>[if required/directed] Obtain a Gov't Travel Card (GTC) through your organization.</p> <p>Ensure the card and PIN are active.</p>
		<p>COOP Deployers</p> <ul style="list-style-type: none"> <input type="checkbox"/> Confirm how your organization will address orders, if needed for a COOP deployment <input type="checkbox"/> Attend initial deployer's orientation. Complete tasks assigned for deployment readiness. <input type="checkbox"/> Determine packing and recall requirements, restrictions <input type="checkbox"/> Review travel and destination orientation information

HURRICANE PREPAREDNESS CHECKLISTS

DONE	N/A	PRE-HURRICANE SEASON (before 1 June)
		<p>Learn who your organization is the</p> <ul style="list-style-type: none"> ▪ Emergency Management Rep (EMR)? ▪ Family Readiness Coordinator? ▪ Continuity of Operations (COOP) / Deployment Mgr.?
		<p>Register for community and county alerting services. Civilian officials will alert you to emergencies (tornado watch, warning) and evacuation directions (by-Zone mandatory evacuations) by these means.</p> <p>It is strongly recommended that cell phones are registered in area and community alerting services. Ex: < http://hillsboroughcounty.org/residents/public-safety/emergency-management/hcfl-alert >.</p>
		Attend a county, city, case, or command Hurricane Preparedness briefing or expo.
	Hints & Tips	<ul style="list-style-type: none"> • When assembling 'The Kit(s)', remember that most items are already in the home or will be found on-sale and occasionally without sales tax, right before the Season starts. Ready-built kits generally cost 50+% more than if you purchase the items yourself. • Determine if you want to gather existing things before you leave or want to invest in kit-specific things to save time when a disaster threatens. • Space out purchases – don't buy everything all at once. Obtain contents over the course of weeks or months.
		Record / Document property – valuables and possessions. Use video or still photos, and descriptions (serial numbers, models, etc.) for your home, boat, etc., and personal possessions.
		<p>Learn what community support and resources are available.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Community Emergency Response Team < www.ready.gov/community-emergency-response-team > <input type="checkbox"/> Social and church organizations. Network of people willing to help, when needed. <input type="checkbox"/> Home/Property preparedness seminars from county or local groups?
		Ensure your evacuation routes will work for you – monitor construction forecasts (state Dept. of Transportation) and road closures. Learn what services are along your routes (fuel, food, lodging, etc.).
		Make a list of supplies you will need, and those you should have in your Emergency and Disaster Kits. Acquire supplies for your kits, buying supplies incrementally (i.e., fuels cans, collapsible water jugs, etc.).
		<p>Make a list of actions to protect your home/property from storm damages when a storm threatens.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Secure outdoor items (lawn furniture, toys, potted plants, trashcans, etc.). <input type="checkbox"/> Dead, broken, or unhealthy trees that may fall in high winds. <input type="checkbox"/> Storm strapping for trailers, campers, sheds, and roofs. <input type="checkbox"/> Pre-storm or pre-evacuation home security and safety steps. Set lights on timers. Set automatic generator switches for extended absences. Turn off unnecessary circuits (per utility company guidance). <p><i>NOTE: Start saving early (emergency cash, coins), and buy necessary items incrementally (a little each month).</i></p>
		Rotate perishable items in the kit(s): sunscreen, insect repellent, batteries, food, etc.
		<p>Learn about Phone and Internet Services. Ask your providers what can be expected during power outages and before predicted high-wind hazards.</p> <p>NOTE: Some cellular service repeaters are secured before a hurricane approaches</p>
		Ensure car or solar chargers are functional (cell phones, radios, etc.)

HURRICANE PREPAREDNESS CHECKLISTS

DONE	N/A	PRE-HURRICANE SEASON (before 1 June)
		Post emergency numbers by each phone, and key contact data in a central area and in your Go Bag/Disaster Kit.
		Keep prescription and over-the-counter medications filled and up-to-date
		Ask school administrators about what the school's plans are for closing / reopening. NOTE: <i>Public schools may be tasked to be public shelters, which could close before an evacuation order and reopen days/weeks after the storm passes.</i>
		Inspect your home and surrounding areas and remove potential sources of danger: <ul style="list-style-type: none"> <input type="checkbox"/> Damaged, worn, or improperly secured doors and windows <input type="checkbox"/> Clogged or loose gutters and downspouts, drain pipes, and run-off areas. <input type="checkbox"/> Report storm drains, sewers, holding ponds, and catch basins that may not be able to withstand heavy rainfall, run-off, and local flooding risks. <input type="checkbox"/> Trim or remove hazardous trees, especially those with rotted limbs or trunks. <input type="checkbox"/> Loose debris that can become missiles in high winds. <input type="checkbox"/> Inspect / Clean gutters, downspouts, and run-off areas near the home. <p>Consider what 74-100+ winds could do, then mitigate potential problems around your house. <u>Encourage neighbors to do the same!</u></p>
		Review and consider needed changes to home, renter, vehicle, and property insurance policies. Ensure that you know what is covered and what is not (Ex: Will the policy cover flooding as part of hurricane coverage? What is the deductible?). NOTE: <i>One inch of water in a home can cause \$25,000 damage in a couple of days. Is the insurance premium/bill worth the peace of mind? Which is easiest to work into the budget.</i>
Tips & Hints		Don't rely on contact data stored on your phones or online. Reinforce the need for printed copies... <ul style="list-style-type: none"> <input type="checkbox"/> Ask the family to recite phone numbers, E-mail addresses, and physical addresses of key contacts. <input type="checkbox"/> Remind everyone how it will be a problem if the phone/device breaks, is lost or loses power.
		Build your Emergency & Disaster Kits. Refer to your list that was started. Ask yourself and family members: <ul style="list-style-type: none"> <input type="checkbox"/> How much room is there to limit what is taken – in the house and in the car. <input type="checkbox"/> What is needed for a 3- to 14-day evacuation (clothes, documents, valuables)? <input type="checkbox"/> Special needs of children, those with special diets, medications, and equipment/supplies? <input type="checkbox"/> What do your pets need – kennel, food, water, toys, medical/shot records, etc.? This may be a last-pack item. <input type="checkbox"/> What things are reasonable to take to make life more comfortable – toys/games, books, etc.? <input type="checkbox"/> What will be left behind, waiting for when the evacuation is over – hand tools, tarps, water/shelf-stable food? <ul style="list-style-type: none"> • Hand tools (wrench, screwdrivers, hammer) • Flashlight / Lantern and extra batteries • Plastic sheeting, tarps, garbage bags • Rope, tape, straps • Lumber, plywood • Chainsaw (fuel, bar oil, chain sharpener, extra chain) or bow saw • Generator (fuel, grounding rod, spare fuses, oil, filters, spark plug)
Hints & Tips		Review various kit inventories – suggestions, ideas, etc. – to consider for your kit(s). Some resources include <ul style="list-style-type: none"> ✓ < www.ready.gov/build-a-kit > ✓ < www.floridadisaster.org/planprepare/disaster-supply-kit > ✓ < www.redcross.org/get-help/prepare-for-emergencies/be-red-cross-ready/get-a-kit >

HURRICANE PREPAREDNESS CHECKLISTS

DONE	N/A	PRE-HURRICANE SEASON (before 1 June)
		Build a list of possible hotels that would serve as your Safe House or Safe Haven that are along your evacuation route. Change your routes to suit hotel choices.
		<p>Make a list of last-pack items that are already available for the kits, and where they are found.</p> <ul style="list-style-type: none"> • Bedding, pillows, clothes, etc. • Handheld games, charger cables • Critical documents/papers, files, medical records, etc. • Extended medications (over-the-counter & prescriptions), special instructions • Special dietary foods, pet foods and supplies, etc. • Cleaning/Disinfecting, cleaning supplies. <u>Unscented, plain</u> household bleach is useful for most cleaning efforts. • 'Emergency Money' needed when evacuating, in case ATM or credit cards won't work.
	Hints & Tips	<ol style="list-style-type: none"> 1. < www.READY.GOV/make-a-plan > will help build the basics for a personal Emergency Preparedness Plan. Plans can be simple and made of an outline of things to do before, during, and after a disaster. Asking questions of yourself/family will determine how detailed your plan should be. 2. For every action, include one or more alternatives (i.e., evacuation routes, evacuation locations) in case the primary fails. 3. Ask local Emergency Mgmt. offices and neighbors for suggestions – opinions/preferences may help you plan.
		<p>Consider getting involved with your community and volunteer groups. The training has planning value, and connects you with people that can help you, also.</p> <ul style="list-style-type: none"> ♦ Community Emergency Response Team (CERT) < www.ready.gov/community-emergency-response-team > ♦ Amateur Radio < www.arrl.org > ♦ American Red Cross < www.redcross.org >
		<p>Make sure your vehicles will be ready for an evacuation.</p> <ul style="list-style-type: none"> • Perform preventative maintenance and needed repairs. • Keep tanks at least half-full. Consider having spare fuel cans, rotating fuel use. • Keep the spare tire and vehicles tools serviceable (check them monthly).
		Determine how much cash (bills <u>and</u> coins) will be needed when credit cards and ATM cards don't work. Set aside the 'emergency money' in a safe place, and make a note in the plan where it will be found.
		Register family members with your county's special needs service. Special transportation and care services rely on knowing where responders and accommodating transports should focus.
	Hints & Tips	<ol style="list-style-type: none"> 1. Learn how to sterilize water, then practice [w/the family]. <ul style="list-style-type: none"> □ Filter cloudy water through a clean cloth. Heat water to a rolling boil for one minute, then let cool. □ Add 2 drops of household bleach to a quart of water, or 8 drops per gallon. Stir and let it sit for 30+ minutes. A slight chlorine odor is expected. DO NOT use scented bleach or bleach with additives. Directions: < www.epa.gov/ground-water-and-drinking-water/emergency-disinfection-drinking-water > 2. Filtering then boiling also works; however, allow enough time let the water cool.
		Discuss and explain the plan to the family - make it make sense. Show everyone where the kit is and where to find the Last-Pack items.

HURRICANE PREPAREDNESS CHECKLIST

DONE	N/A	HURCON 5 (58+ mph winds expected at MacDill within the next 96 Hours)
NOTE		<ul style="list-style-type: none"> When a tropical storm or hurricane threatens the Tampa Bay area, and is < 4 days out, the base declares HURCON 5. Check Hurricane Conditions (HURCON) and the status of on-base functions. <ul style="list-style-type: none"> USCENTCOM Emergency Mgmt. Information Line: 855-2-EM-INFO (855-236-4626) MacDill AFB public website: < www.macdill.af.mil > or Information Line 833-787-8855
		Review Pre-Season Preparedness checklist. Complete tasks as necessary.
		▼ Monitor the NOAA National Hurricane Center (NHC, < www.nhc.noaa.gov >) or Emergency Mgmt. Rep (EMR) messages for storm updates. ▼ Monitor the storm's predicted path, strength, etc. until chances of impact end. <i>NOTE: Be cautious of who is giving you storm predictions and advice.</i> <i>(!) Once in the 'Cone of Uncertainty', look around and start pre-storm actions while there is time.</i>
		Review the family preparedness plan, evacuation routes, Safe House & Safe Haven availability, and command instructions. Remind the family about the plan's details.
		Verify access to accountability reporting databases, and inclusion in informational distribution lists at work: <i>AtHoc</i> , <i>MilConnect</i> , Family Readiness, 'What About Me' ^{USCC} , <i>CPAS</i> ^{USCC} , et al.
		Update / Gather current versions of work recall/contact rosters – include in the Communications Plan. Don't forget local/county contact lists (fire dept., police, etc.).
		Review pet care plans in case an evacuation is ordered. Confirm medications and supplies are stocked and animal items are available (kennel, records, etc.).
		Inspect POV tires, windshield wipers, lights, etc. Perform preventative maintenance.
		Consider keeping vehicle fuel tanks $\frac{3}{4}$ -full.
		Fill spare propane cylinders and spare fuel containers. <i>CAUTION: Secure fuel and gas containers safely – away from ignition sources, in well-ventilated areas.</i>
		Check the Kit. Inventory emergency food and water, other supplies, and check locations of Last-Pack items. Replace perishable items, as necessary.
		Prepare your home: <ul style="list-style-type: none"> <input type="checkbox"/> Secure items that can become missiles in high winds (grill, lawn furniture, etc.), now or in HURCON 4. <input type="checkbox"/> Trim trees/branches, and get rid of yard debris. <input type="checkbox"/> Secure loose gutters, downspouts, and drains.
		Check medications to ensure there is ^{at least} a 30-day supply.
		Inventory storm prep/recovery related materials, supplies, equipment. Get plywood, waterproof containers, plastic bags/sheets, tarps, bleach, rags, mops, as needed. <i>NOTE: At this point, such materials and supplies will be in high demand and disappear quickly.</i>
		Ensure family members have copies of the most up-to-date Communications Plan.
		[special team members] Be prepared for team recalls, activations, and deployment according to team plans.
		Review future HURCON actions.

Hints & Tips	Ask your neighbors if they are prepared for the storm and a possible evacuation. Who will stay / evacuate? Encourage them to get ready, and rally teamwork. Their readiness may save damage from wind-blown debris to your property. <i>A Prepared Neighbor is one less concern for you.</i>
	<p>Verify that window and door protection supplies and tools are available and ready.</p> <ul style="list-style-type: none"> ○ Coverings (plywood, foam panels, shutters, etc.). ○ Securing hardware (screws, nuts, bolts, etc.). ○ Tools (drill, wrenches, hammer, etc.). <p>NOTE: Consider staging the above items for easy access in a central location.</p>

HURRICANE PREPAREDNESS CHECKLIST

DONE	N/A	HURCON 4 (58+ mph winds expected at MacDill within the next 72 Hours)
		Review HURCON 5 actions. Complete tasks, as necessary.
		<p>Gather the family to discuss the threat, risks, the plan, and current options.</p> <p>Include out-of-state contacts by phone, if they will be a focal point for family communications or if they are your Safe House/Safe Haven.</p>
		<p><input type="checkbox"/> Contact Safe Haven contacts (friend, relative). Ensure you will be welcome, if evacuation is necessary.</p> <p><input type="checkbox"/> If evacuation seems likely, make hotel reservations, if planning to use one for your Safe Haven. Consider option(s) in case changes are required.</p> <p>NOTE: Remember to set a reminder to cancel/change reservations if appropriate to avoid being charged fees for not arriving in time. Be sure to ask about cancellation rules.</p>
		Check county websites or informational phone services for announcements of schools closures, shelter openings, evacuations, et al.
		Let your boss(es) know your plans/intentions, if the storm targets your area.
		Check emergency food, water, and other supplies. Replace questionable supplies, if not rotated regularly.
		Withdraw emergency cash from bank/ATM, if not already on-hand.
		<p>Pay bills that are due soon.</p> <p>NOTE: Some companies may offer a grace period until the storm passes, and allow time to recover afterwards.</p>
		Fill your car's fuel tank. Check tire pressure, fluid levels, and fuel containers.
		Verify your key contacts (in your Comm. Plan), and who will be your out-of-town contact.
		Gather valuables to take with you, or prepare to secure them in a safe place.
		Start freezing water in containers, plastic bottles, or sealing bags – fill the freezer. Check/Clean the coolers (bleach and water), and allow to dry.
		<p>Test-run generators. Check generator fuel/gas lines, wires/cords, spare part, etc.</p> <p>CAUTION: Generators must not be operated inside the garage or house. Store fuel in a ventilated area.</p>
		Review future HURCON actions.

HURRICANE PREPAREDNESS CHECKLIST

DONE	N/A	HURCON 3 (58+ mph winds expected within 48 Hours)
The National Weather Service will publish a Tropical Storm Watch or Hurricane Watch (storm force winds expected in identified areas within 48 hours)		
		Review previous HURCONs. Complete tasks, as necessary.
		Maintain contact with your supervisor and duty section, friends & family. Keep them advised of your plans to stay or evacuate, support/help needed, etc.
		Gather remaining food requirements and other supplies
		Charge battery-powered devices and spare battery packs. Keep fully charged until the threat passes.
		If you plan to go to a hotel, confirm your reservations
		Fill your car's fuel tank, check tire pressure and fluid levels
		Make final preparations to protect your home from storm's effects
		Gather valuables to take with you or put them in a safe place if not already accomplished
		Start freezing water in containers or zip lock bags (fill freezer) and ice chests
		If evacuating, pack car. Maintain a list of emergency numbers along your projected evacuation route.
		<p>If evacuating to a public shelter (a last resort), comply with the shelter rules that may apply – shelter rules vary:</p> <ul style="list-style-type: none"> • No Pets, Animals. • No Firearms or Weapons. • No Alcoholic Beverages. • No Alcoholic beverages. • No Smoking. • Limited Personal Space / Privacy. <p>Bring the following items for the shelter stay – estimate +/- 72 hours:</p> <ul style="list-style-type: none"> ○ Non-perishable foods (baby foods, special needs diet items). ○ Required medicines and medical devices/equipment. ○ Adequate clothing for the anticipated period of shelter occupancy. ○ Bedding – sleeping bags, sheets, pillows, inflatable mattress, etc. ○ Toiletries, plastic water glasses, towels, wash cloths, books, and games. ○ ○
		Secure window and door covers/protection, if planned.

HURRICANE PREPAREDNESS CHECKLIST

DONE	N/A	HURCON 2 (58+ mph winds expected in 24 Hours)
		Fill and super-chlorinate your swimming pool – DO NOT drain the pool.
		If you staying in your home:

	<ul style="list-style-type: none"> ○ Put The Kit in the safe room (where the family will gather to ride-out the storm). ○ Fill drinking water in safe containers/bottles. Remember to have ^{at least} 1 gallon per person, per day, for a week (7 gallons per person). ○ Fill bathtubs with water (for sanitation – flushing and cleaning, not drinking). ○ Charge devices and confirm extra batteries are handy. ○ Make final preparations to secure your home from the storm impacts. ○ Check on your neighbors. Offer help as needed. Consider inviting neighbors to team-up in your home, or in theirs.
	<p>If evacuating:</p> <ul style="list-style-type: none"> ○ Prepare sandwiches, drinks, and snacks to reduce travel costs and delays. ○ Turn off water facets. Shut off water to the house, if easily done. ○ Turn off electricity and unplug electrical appliances that aren't necessary. Leave the refrigerator and freezer powered on and plugged in. ○ Secure important papers, jewelry, and large amounts of money in a safe place. ○ Verify considerations/plans for family members with special needs. ○ Top-off vehicles with fuel before departing, if able. ○ Load vehicles with the kit, last-pack items, drinking water supplies, etc. ○ Take enough money/credit cards to cover meals, gas, etc. ○ Confirm the residence is secure prior to departing. Let your neighbor(s) know. ○
	Maintain communications with your family, supervisor, and out-of-town focal point. Make sure they are tracking your status, as appropriate.
	Consider using walkie-talkies when outside and to get comfortable with radio functions and talking to neighbors.

HURRICANE PREPAREDNESS CHECKLIST

DONE	N/A	HURCON 1 (58+ mph winds expected in 12 Hours)
NOTE: The following apply when staying in your home or with someone where storm threat/risks still require preparation.		
		<p>Perform final tasks to make your home safe.</p> <ul style="list-style-type: none"> ○ Secure remaining loose items/debris around the home. ○ Gather family members into the safe room. ○ Confirm supplies needed for the ride-out period are consolidated (batteries, lanterns/flashlights, drinking water, etc.). ○
		<p>Use walkie-talkies when working and away from phones.</p> <p>CAUTION: Injuries and calling for assistance shouldn't be delayed when storm conditions are close.</p>

HURRICANE RIDE-OUT CHECKLIST

HURCON 1E (Dangerous weather conditions are present)
Monitor local TV or radio stations for storm updates / status.
Stay together. If movement is necessary (e.g., to the bathroom), move in pairs.
WARNING: DO NOT go outside or leave the safe room if winds and noise die down quickly. That may be the eye of the storm. Winds and danger will return when the other side of the eye wall approaches.
Stay indoors until weather conditions reduce to mild. Wait until daylight to go outside, if reasonable.

HURRICANE RECOVERY CHECKLIST

DONE	N/A	HURCON 1R (Storm conditions have passed. Hazards and damages are likely)
NOTE: Recovery actions should begin <u>after</u> all dangers from the storm subside – usually 12-24 hours after the storm passes.		
		If able, monitor local TV or radio broadcasts, warnings, and status of services, etc.
		Use a notepad to write down what you see. Notes will be important when prioritizing work projects and decisions, later.
		Start a damage assessment indoors, first. Exercise caution around broken glass, loose debris, shelving, etc.
		<p>Survey surroundings from inside, if safe. Before going outside, look for and avoid hazards.</p> <ul style="list-style-type: none"> ♦ Downed power lines, transformers, and power poles. ♦ Flood waters and contamination/hazardous materials (fuels, oils, sewage, etc.). ♦ Fallen, split, or leaning trees. Also watch for broken limbs hanging in a tree. ♦ Wildlife (snakes, raccoons, bobcats, alligators, etc.). ♦ Sink holes around the property, roadway washouts and damages, etc. ♦
		Outside, look at structures/homes, streets, and areas around you to determine the extent of damages. Consider if roads will permit vehicle travel.
		<p>Assess hazards/damage and recovery actions, and what must be prioritized over other tasks.</p> <ul style="list-style-type: none"> ▪ What are immediate life-safety risks? High priorities are injuries, fire, dangerous structural damages, etc. ▪ What can be mitigated to reduce risk or suffering? Holes in the roof, broken windows, blocked driveway, etc.
		<p>If evacuated, DO NOT return until it is determined safe to do so.</p> <p>NOTE: Availability of emergency services (Fire, Police, EMTs, etc.), ongoing emergencies, safe drinking water, and other factors drive authorities' decisions to permit reentry. Heed official directions.</p>

BOAT / RV (MOTORHOME / TRAVEL TRAILER)

DO NOT ride-out the storm in your boat, RV, or mobile home! Develop a plan (s) to secure your vessel, trailers, motorhome, etc. before Hurricane Season. Then practice the plan to make sure time is available to execute the plan.

When a storm threatens, prepare these early! As the storm approaches, time and assistance will be harder to find.

DONE	N/A	BOAT PREPARATIONS
		Consolidate related records (loan/lien information, registration, insurance policy, equipment inventory, marina/storage agreement) and important telephone numbers. <i>NOTE: Take pictures before and after preparations, which may be useful for an insurance claim, later.</i>
		Check your lease or storage rental agreement. Know your responsibilities and liabilities, and those of the storage company/marina.
		If your boat will stay in a berth, check the integrity of primary cleats, winches, and chocks. Use strong backing plates and stainless steel bolts.
		Use heavy-duty dock fenders to reduce dock and piling crash damage.
		Double all lines and straps with crossing spring lines fore and aft. Attach lines high on pilings to allow for surge. Protect lines from chafing with heavy duty chafing gear.
		Store small boats in a shelter or garage, if possible. Avoid securing on a sling or hydro-lift.
		If stored on a trailer, <ul style="list-style-type: none"> ○ Secure both with straps and ground-anchors in four directions, in a protected area. If possible, secure the rig to a sturdy, fixed object. ○ Let some air out of the tires (don't empty all air pressure). ○ Put blocks/spacers between the axle and trailer frame, at each wheel. ○ Small, open boats can be filled with water – adding weight.
		Ensure batteries are fully charged for automatic bilge pumps.
		Seal all opening with duct tape to make boat as watertight as possible.
		Remove/Secure all loose gear from the deck. Store it securely inside or at home.
		If possible, remove outboard motor, electronic accessories, etc. and store them indoors.

DONE	N/A	MOBILE HOME / TRAVEL TRAILER / MOTORHOME PREPARATIONS
		Review the Boat Preparations checklist for applicable actions (e.g., strapping and anchoring to the ground).
		Consolidate related records (loan/lien information, registration, insurance policy, equipment inventory, storage agreement) and important telephone numbers. <i>NOTE: Take pictures before and after preparations, which may be useful for an insurance claim, later.</i>
		Install storm shutters or other protection for windows and doors.
		Secure or remove awnings, antennas, and attachments. Consider what could catch and moved by strong winds.

BOAT / TRAILER / MOTORHOME INSURANCE POLICY ^(IES)	
Company Name:	Policy Number:
Policy Amount:	Phone Number:
Deductible:	Web Address:
Company Name:	Policy Number:
Policy Amount:	Phone Number:
Deductible:	Web Address:
Company Name:	Policy Number:
Policy Amount:	Phone Number:
Deductible:	Web Address:
Company Name:	Policy Number:
Policy Amount:	Phone Number:
Deductible:	Web Address:

PETS / ANIMALS PLANNING

Obtain / Complete identification form from your county's pet-friendly shelter(s). ensure that it is attached to your pet carrier or kennel. The below asks questions that are generally asked by pet-friendly shelters.

YES	N/A	PET / ANIMAL PLANNING								
		Pets <ul style="list-style-type: none"> • Evacuate with you? • Kenneled with a friend, inland/? Veterinarian*? Boarding Service*? • Public animal shelter? • Staying with you in a public shelter? • Staying with you in a hotel? 								
		Stock Animals <ul style="list-style-type: none"> • Neighbors / Partners watching animals if you evacuate? • Open access to wind, overhead protection (e.g., barn)? • Move animals to larger or different pasture? • 								
		Pets have collar tags? Implanted microchips? Tattoo ID #s?								
		Proof of ownership, and veterinary and vaccination records?								
		Recent, good quality, pictures from all angles?								
		Public animal shelter locations near your home? Along your evacuation routes?								
		* Requirements prior to drop-off of pets/animals? <table border="0" style="width: 100%;"> <tr> <td>○ Flea / Tick treatment?</td> <td>○ Medications & Instructions?</td> </tr> <tr> <td>○ Vaccination papers?</td> <td>○ Kennel, cage, pen?</td> </tr> <tr> <td>○ Vet records?</td> <td>○ Bedding, toys?</td> </tr> <tr> <td>○ Collar, tags, and/or microchip?</td> <td>○ Food and snacks?</td> </tr> </table>	○ Flea / Tick treatment?	○ Medications & Instructions?	○ Vaccination papers?	○ Kennel, cage, pen?	○ Vet records?	○ Bedding, toys?	○ Collar, tags, and/or microchip?	○ Food and snacks?
○ Flea / Tick treatment?	○ Medications & Instructions?									
○ Vaccination papers?	○ Kennel, cage, pen?									
○ Vet records?	○ Bedding, toys?									
○ Collar, tags, and/or microchip?	○ Food and snacks?									

PET / ANIMAL INFORMATION	
RFID Chip Identification #s	
Tattoo ID #	
Rabies Tag #	
Veterinarian Name	
Veterinarian Phone # Emergency Phone # Address Website	
Kennel / Boarding Co. Phone # Emergency Phone # Address Website	
Out-of-town Friend / Boarding	
Listed Owner Name	
Listed Home Phone #	
Listed Cell Phone #:	

Listed Work Phone #:	
Listed Address:	
Dog/Cat Breed:	
Sex:	Male /Female
Age:	
Spayed/Neutered?	Yes / No
Weight:	
Height:	
Eye Color:	
Fur Color:	
Fur Length:	
Disposition (anxious, aggressive, fearful, etc.)	
Behavior around children?	
Behavior around other animals?	
Identifying marks, features?	

Pet and Animal Supplies

Obtain / Gather the following supplies for your pets/animals. Make sure each animal is considered for quantity and type of item (food, kennel, etc.). Animals that normally get along well together should be handled and caged separately.

Yes	No	N/A	
			A sturdy kennel/cage and/or carrier for each animal
			List of optional pet-friendly hotels, friends' homes, shelters
			Important papers, documents (license, shots & meds, insurance)
			7- to 14-day supply of food, water, supplements
			Spill-proof food & water bowls
			Animal-specific medications (heartworm, flea, tick preventative, anxiety)
			Leash w/collar or harness. Muzzles for cats and dogs.
			Comfort items (favorite toy, blanket, treats)
			Sanitations supplies (cat litter, pan/scoop, plastic bags, paper towels, etc.)
			First Aid kit and manual (contact your vet)

After a Storm:

Walk pets on a leash until they become re-oriented with the home and neighborhood. Familiar scents and landmarks may be altered, confusing animals – they could get lost, if confused.

Watch for reptiles/critters that may relocate with floodwaters and debris.

Threats to you and threat for animals after a disaster.

Storms and other catastrophic events may cause stray animals to run away or hide.

Threats to you and threat for animals after a disaster.

Carry pictures and/or records of your pets/animals for identification.

After the disaster, animals can become aggressive or defensive. Monitor their behavior.

Reporting a Lost Pet:

Hillsborough County: (813) 744-5660

Pasco County: (727) 834-3216

Hernando County: (352) 754-6830

Pinellas County: (727) 582-2600

Lee County: (239)- 533-7387

Sarasota County: (941) 861-9500

Manatee County: 941-742-5933

Post-Disaster Animal Collection, Temporary Collection Sites:

After a storm, stray animals will be collected and staged at temporary collection sites prior to transfer to more permanent locations. Collection sites may not be predetermined. Efforts will be made to inform the public of locations so that animals can be returned to their owners as soon as they can be.

Once the site(s) have been determined you should look for your pet(s) at the location nearest your home and where you last saw your pet.

HOUSEHOLD INVENTORY LOG

HOME ELECTRONICS INVENTORY				
Item	Brand/Model	Serial Number	Date	Price
Television				
Video Receiver				
Receiver/Amplifier				
Speakers				
CD Player				
DVD Player				
Digital Recorder				
CD / DVD				
Game System				
Computer				
Printer / Scanner				
Network Router				
Modem				
Network Adapters				
Software				
Camera – Digital				
Camera – Film				
Camera – Video				

HOME APPLIANCES				
Item	Brand/Model	Serial Number	Date	Price
Refrigerator				
Freezer				
Stove				
Oven				
Microwave				
Mixer				
Food Processor				
Blender				
Toaster				
Toaster Oven				
Can Opener				
Coffee Maker				
Pots and Pans				
Clock				
Telephone				
Washer				
Dryer				

HOME FURNISHINGS - REVIEW EACH ROOM (USE ADDITIONAL PAGES AS NEEDED)				
Item	Brand/Model	Serial Number	Date	Price
Sofas				
Chairs				
Cabinetry				
Bookcase				
Books				
Lamps				
Rugs				
Mirrors				
Curtains/Draperies				
Tables				
Telephone				
Dining Table				
Dining Chairs				
China / Silverware				
China Hutch				
Cabinetry				
Lighting				
Bed Frame				
Mattress / Springs				
Sofas				
Chairs				
Cabinetry				
Lighting				
Bed Frame				
Mattress / Springs				
Dresser / Chests				
Tables				
Curtains / Drapery				
Mirrors				
Bookcase				
Nightstands				

JEWELRY (MAY REQUIRE ADDITIONAL COVERAGE)				
Item	Brand/Model	Serial Number	Date	Price

Don't write down combinations or codes for safes, etc. that can be found by someone that shouldn't know.

COLLECTIBLES, ANTIQUES (MAY REQUIRE ADDITIONAL COVERAGE)				
Item	Brand/Model	Serial Number	Date	Price

SPORTS EQUIPMENT, FIREARMS (MAY REQUIRE ADDITIONAL COVERAGE)				
Item	Brand/Model	Serial Number	Date	Price

ANTIQUES, MUSICAL INSTRUMENTS, FURS, OTHER COLLECTIBLES				
Item	Brand/Model	Serial Number	Date	Price

CARS, TRUCKS, BOATS, RVs				
Make		Model		Trim Package
Item	Brand/Model	Serial Number	Date	Price

INFORMATIONAL WEBSITES

INFORMATIONAL LINKS:	
USAF "Be Ready" Program	http://www.beready.af.mil
MacDill AFB on Facebook	https://www.facebook.com/MacDillAirForceBase
MacDill Home Page	http://www.macdill.af.mil
MacDill AFB Hurricane Information page	http://www.macdill.af.mil/Hurricane-Information
NOAA Tropical Storm Updates	http://www.nhc.noaa.gov
NOAA Weather Radio:	www.weather.gov/nwr
NWS Flood Safety:	https://www.weather.gov/safety/flood
Flood Zones by Address	https://msc.fema.gov/portal/search
American Red Cross Preparedness	http://www.redcross.org/get-help/how-to-prepare-for-emergencies
Alert Florida, Statewide Notification	https://apps.floridadisaster.org/alertflorida/
Tampa Electric Outage Map:	https://www.tampaelectric.com/residential/outages/outagemap
Tampa Bay Disaster Planning Guide	http://www.tampabayprepares.org
Find Gas	https://www.gasbuddy.com/
CITY OF TAMPA:	
Tampa Emergency Management	https://www.tampagov.net/emergency-management
ALERT Tampa:	https://www.tampagov.net/emergency-management/alert-tampa □
City of Tampa Web Apps:	http://www.tampa.maps.arcgis.com/home/
Tampa Bay Real-Time Traffic:	https://wego.here.com
HILLSBOROUGH COUNTY:	
Hillsborough County Emergency Management:	http://hillsboroughcounty.org/residents/public-safety/emergency-management
Hillsborough County ALERT:	http://hillsboroughcounty.org/en/residents/public-safety/emergency-management/hcfl-alert
Pet Disaster Planning:	http://hillsboroughcounty.org/en/residents/animals-and-pets/pet-ownership/pet-disaster-planning
Learn your evacuation zone:	http://hillsboroughcounty.org/en/residents/public-safety/emergency-management/find-evacuation-information
Emergency Evacuation Bus Services:	http://www.gohart.org/Pages/maps-emergency-evac.aspx
PINELLAS COUNTY:	
Emergency Management:	http://www.pinellascounty.org/resident/disasters.htm
Learn your evacuation zone:	http://www.pinellascounty.org/emergency/knownyourzone.htm
Pinellas Storm Surge Risk:	http://egis.pinellascounty.org/apps/stormsurgeprotector/index.html
Flood Information:	http://www.pinellascounty.org/flooding
VIDEOS:	
Video Be Prepared for Hurricane Season:	https://www.youtube.com/watch?v=l0FeYNyglh0&feature=youtu.be
Hurricane Katrina Historic Storm Surge Video:	https://www.youtube.com/watch?v=-Kou0HBpX4A
Storm Surge Video:	https://oceanoday.noaa.gov/hurricanestormsurge/
TB Catastrophic Plan Project Phoenix Video:	https://www.youtube.com/watch?v=7jFGEzYam40
Tampa residents flee as Hurricane Irma looms:	https://www.youtube.com/watch?v=ZCfxUhEDgnw
A major storm could destroy Tampa Bay:	https://www.youtube.com/watch?v=2U8Hugbxxus
When the Waves Swell, FEMA Video:	https://www.youtube.com/watch?v=STiMKEYZ3Q4
Ready.gov, Severe Weather Videos for Kids:	https://www.youtube.com/watch?v=kXw1feTnkU4
Ready.gov, Intro to Emergency Planning for Kids	https://www.youtube.com/watch?v=TbzbvomQYJpE

NOTES & SPECIAL INSTRUCTIONS