

# ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF  
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1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. USZA22-02-D-0017	2. DELIVERY ORDER/ CALL NO. 0032	3. DATE OF ORDER/CALL 2002Oct01	4. REQ/ PURCH. REQUEST NO. SEE DOCUMENT	5. PRIORITY
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6. ISSUED BY U.S. SPECIAL OPERATIONS COMMAND/SOAL-K 7701 TAMPA POINT BLVD ATTN: SHARON CAPRA MACDILL AFB FL 33621-5323	CODE USZA22	7. ADMINISTERED BY DCMA BALTIMORE - MANASSAS 10500 BATTLEVIEW PKWY SUITE 200 MANASSAS VA 20109-2342	CODE S2404A	8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER  (See Schedule if other)
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9. CONTRACTOR BTG, INC. J. DAVID CRUMMETT 3877 FAIRFAX RIDGE ROAD FAIRFAX VA 22030	CODE 4V190	FACILITY	10. DELIVER TO FOB POINT BY (Date) <b>SEE SCHEDULE</b>	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
			12. DISCOUNT TERMS	
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15				

14. SHIP TO  <b>SEE SCHEDULE</b>	CODE	15. PAYMENT WILL BE MADE BY DFAS OMFP PO BOX 7020 BELLEVUE NE 68005-1920	CODE 525700	PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE		Reference your quote dated _____ Furnish the following on terms specified herein.
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.			

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:			

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  
**See Schedule**

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
<b>SEE SCHEDULE</b>					

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle	24. UNITED STATES OF AMERICA BY: KAREN L. SPURLIN CONTRACTING / ORDERING OFFICER	25. TOTAL \$160,032.00	29. DIFFERENCES
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26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED	27. SHIP NO. <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	28. DO VOUCHER NO.	30. INITIALS	33. AMOUNT VERIFIED CORRECT FOR
DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____	31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	34. CHECK NUMBER	
36. I certify this account is correct and proper for payment. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____			35. BILL OF LADING NO.	

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.
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**Schedule B – B.2 Firm Fixed Price**

ITEM #	Labor Category	Hours	Unit Price	Extended Cost
	1 October 2002 through 31 March 2003			
0001AB	Systems Administration Services (FFP)	6	13,139.20	78,835.20
	3 April 2003 through 20 September 2003			
0201AB	Systems Administration Services (FFP)	6	13,532.80	81,196.80
			<b>TOTAL</b>	<b>\$160,032.00</b>

**ACCOUNTING AND APPROPRIATION DATA**

ACRN: AA 9730100.56SA 0 505017 013453.FY000 252B 58HBEA ASOCHB2274B015 HBEA58 W81RUC  
 S31007  
 AMOUNT: \$160,032.00

# USSOCOM TASK ORDER SUPPORT FOR EITC SYSTEMS ADMINISTRATION

(b)(2)High

**1.0 Task Scope** Reference EITC SOW, Section C, Paragraph 3.1.4, 3.1.6, 3.1.7 and Appendix B. The objective of this task order is to provide systems administration support to specified (b)(2)High organizations consisting of technical and administrative support services. This task applies to specified (b)(2)High

## 2.0 Execution Plan:

**2.1 Management Plan.** Team EITC will incorporate this task into our *Centralized Management – Distributed Execution* program management process and execution model. In accordance with this model, the point of contact is (b)(2)High who is the task lead and is also responsible for ensuring successful execution (b)(2)High  
(b)(2)High

## 2.2 Technical Plan.

**2.2.1 Task Order Technical Overview.** Team EITC will fully comply with all objectives within the Government Task Order while providing systems administration services to specified (b)(2)High  
(b)(2)High

### 2.2.2 Support Requirements

**2.2.2.1** Team EITC will provide system administration support to integrate, install and sustain (b)(2)High

(b)(2)High

**2.2.2.2** Team EITC will ensure full interoperability and seamless interface across the SOF enterprise and between the SOF enterprise and all required interfaces with systems external to the enterprise. This includes unclassified and classified networks.

**2.2.2.3** Team EITC will coordinate maintenance of the network equipment, when required, with equipment vendors and/or third party providers.

**2.2.2.4** Team EITC will provide documentation following each installation or move in accordance with SIE configuration management guidelines. Team EITC will accomplish the follow-on configuration management process in support of this task order.

## 3.0 Performance Information:

**3.1 Period of Performance.** The period of performance for this task order is 1 October 2002 through 30 September 2003.

**3.2 Place of Performance.** (b)(2)High

**3.3 Hours of Work.** Normal working hours will be day shift, Monday through Friday. There will be periods during which Team EITC will be required to work weekends, extended hours, and be on call for mission critical support. If these extended hours become consistent or excessive, Team EITC would expect USSOCOM to provide additional support as Surge Capability or Contingency Operations task orders.

**4.0 Security clearance requirements for this task order.** (b)(2)High

**5.0 Task Order Travel.** Travel costs are reimbursable under CLIN 0002.

**6.0 Task Order Materials.** Government will provide necessary materials to complete this task order. Team EITC will work with the Government to define the necessary materials list required by this task order.

**7.0 Task Order Instructions and Documentation:**

**7.1 Office Space.** The government will provide necessary office space and facilities for storage.

**7.2 Hardware, Software, Tools, Supplies, and Necessary Test Equipment.** The Government will provide hardware, software, tools, supplies and necessary test equipment to meet Team EITC bill of materials developed during task order execution.

**7.3 Task Order Documentation.** Documentation provided as a result of this Task Order will be considered sensitive and not subject to public disclosure.

**8.0 Task Order Contract Data Requirements List (CDRL):**

**8.1** Team EITC will include task order status report as part of the EITC Monthly Status Report as required by the basic contract.

**8.2** Team EITC will provide Trip Reports and Technical Reports as required.

<b>DEPARTMENT OF DEFENSE</b> <b>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</b> <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>		<b>1. CLEARANCE AND SAFEGUARDING</b>		
		<b>a. FACILITY CLEARANCE REQUIRED</b> (b)(2)High		
		<b>b. PERSONNEL CLEARANCE REQUIRED</b> (b)(2)High		
<b>2. THIS SPECIFICATION IS FOR: (X and complete as applicable)</b>		<b>3. THIS SPECIFICATION IS: (X and complete as applicable)</b>		
X	<b>a. PRIME CONTRACT NUMBER</b> 0032 TBD	X	<b>a. ORIGINAL</b> (Complete date in all cases) Date (YYMMDD) 02/10/01	
	<b>b. SUBCONTRACT NUMBER</b>		<b>b. REVISED</b> (Supersedes all previous specs) <b>Revision No.</b> Date (YYMMDD)	
	<b>c. SOLICITATION OR OTHER NUMBER</b> <b>DUE DATE</b> (YYMMDD)		<b>c. FINAL</b> (Complete Item 5 in all cases) Date (YYMMDD)	
<b>4. IS THIS A FOLLOW-ON CONTRACT?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, complete the following Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract				
<b>5. IS THIS A FINAL DD FORM 254?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If Yes, complete the following: In response to the contractor's request dated _____, retention of the classified material is authorized for the period of _____				
<b>6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)</b>				
<b>a. NAME, ADDRESS, AND ZIP CODE</b> BTG, Inc. 3877 Fairfax Ridge Road Fairfax, VA 22030-7448		<b>b. CAGE CODE</b> 4V190	<b>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</b> Defense Security Service 1235 Jefferson Davis Highway, Suite 209 Arlington, VA 22202 Attn: (b)(6)	
<b>7. SUBCONTRACTOR</b>				
<b>a. NAME, ADDRESS, AND ZIP CODE</b>		<b>b. CAGE CODE</b>	<b>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</b>	
<b>8. ACTUAL PERFORMANCE</b>				
<b>a. LOCATION</b> HQ, USSOCOM 7701 Tampa Point Blvd. MacDill AFB, FL 33621-5323		<b>b. CAGE CODE</b> (b)(2)High	<b>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</b> (b)(2)High	
<b>9. GENERAL IDENTIFICATION OF THIS PROCUREMENT</b> Provide Information Technology system administration support and services (b)(2)High				
<b>10. THIS CONTRACT WILL REQUIRE ACCESS TO:</b>		<b>YES</b> <b>NO</b> <b>S</b>	<b>11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:</b>	
<b>a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION</b>		(b)(2)High	<b>a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY</b>	(b)(2)High
<b>b. RESTRICTED DATA</b>			<b>b. RECEIVE CLASSIFIED DOCUMENTS ONLY</b>	
<b>c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION</b>			<b>c. RECEIVE AND GENERATE CLASSIFIED MATERIAL</b>	
<b>d. FORMERLY RESTRICTED DATA</b>			<b>d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE</b>	
<b>e. INTELLIGENCE INFORMATION</b>			<b>e. PERFORM SERVICES ONLY</b>	
<b>(1) Sensitive Compartmented Information (SCI)</b>			<b>f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES</b>	
<b>(2) Non-SCI</b>			<b>g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER</b>	
<b>f. SPECIAL ACCESS INFORMATION</b>			<b>h. REQUIRE A COMSEC ACCOUNT</b>	
<b>g. NATO INFORMATION</b>		<b>i. HAVE TEMPEST REQUIREMENTS</b>		
<b>h. FOREIGN GOVERNMENT INFORMATION</b>		<b>j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS</b>		

I. LIMITED DISSEMINATION INFORMATION

BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE

J. FOR OFFICIAL USE ONLY INFORMATION  
HANDLED IAW DOD 5400.7-R

(b)(2)High

OTHER (Specify)

(b)(2)High

K. OTHER (Specify)  
FOUO WILL BE HANDLED IAW DOD 5400.7-R

(b)(2)High

DD Form 254, DEC 1999

PREVIOUS EDITION IS OBSOLETE

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release.  Direct  Through (Specify)

No public release by contractor is authorized. All requests for public release will be coordinated through the USSOCOM designated Contracting Officer and through the USSOCOM Public Affairs Office.

To the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)\* for review.

\* In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency

13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of the guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

(b)(2)High

REVIEWED AND APPROVED

(b)(3)(10 U.S.C. 130b), (b)(6)

HQ USSOCOM/SOCS-SM  
7 Oct 02

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract.

(b)(2)High

(b)(2)High

**15. INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office.

(b)(2)High

(b)(2)High

**16. CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

<b>a. TYPED NAME OF CERTIFYING OFFICIAL</b>  (b)(3)(10 U.S.C. 130b), (b)(6)	<b>b. TITLE</b> Primary Contracting Officer Representative	<b>c. TELEPHONE (Include Area Code)</b>  (b)(6)
<b>d. ADDRESS (Include Zip Code)</b> HQ, USSOCOM / SOIO 7701 TAMPA POINT BLVD MACDILL AFB, FL 33621-5323	<b>17. REQUIRED DISTRIBUTION</b>	
<b>e. SIGNATURE</b> //SIGNED//  (b)(3)(10 U.S.C. 130b), (b)(6)	<input checked="" type="checkbox"/>	a. CONTRACTOR
	<input type="checkbox"/>	b. SUBCONTRACTOR
	<input checked="" type="checkbox"/>	c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
	<input checked="" type="checkbox"/>	d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
	<input checked="" type="checkbox"/>	e. ADMINISTRATIVE CONTRACTING OFFICER
	<input checked="" type="checkbox"/>	f. OTHERS AS NECESSARY

Pages 8 through 9 redacted for the following reasons:

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