

# ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF  
16

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. USZA22-02-D-0017		2. DELIVERY ORDER/ CALL NO. 0031		3. DATE OF ORDER/ CALL 2002Oct01		4. REQ/ PURCH. REQUEST NO. W81RUC		5. PRIORITY	
6. ISSUED BY U.S. SPECIAL OPERATIONS COMMAND/SOAL-K 7701 TAMPA POINT BLVD ATTN: SHARON CAPRA MACDILL AFB FL 33621-5323			7. ADMINISTERED BY DCMA BALTIMORE - MANASSAS 10500 BATTLEVIEW PKWY SUITE 200 MANASSAS VA 20109-2342		8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER  (See Schedule if other)				
9. CONTRACTOR BTG, INC. J. DAVID CRUMMETT 3877 FAIRFAX RIDGE ROAD FAIRFAX VA 22030			10. DELIVER TO FOB POINT BY (Date) <b>SEE SCHEDULE</b>		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED		12. DISCOUNT TERMS		
			13. MAIL INVOICES TO THE ADDRESS IN BLOCK See item 15						
14. SHIP TO <b>SEE SCHEDULE</b>			15. PAYMENT WILL BE MADE BY DFAS OM/FP PO BOX 7020 BELLEVUE NE 68005-1920		16. MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.				
16. TYPE OF ORDER: DELIVERY/ CALL <input checked="" type="checkbox"/> PURCHASE <input type="checkbox"/>									
This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.									
Reference your quote dated _____ Furnish the following on terms specified herein.									
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.									
NAME OF CONTRACTOR			SIGNATURE			TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:									
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE <b>See Schedule</b>									
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES				20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT	
<b>SEE SCHEDULE</b>									
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle				24. UNITED STATES OF AMERICA BY: KARENE L. SPURLIN CONTRACTING / ORDERING OFFICER			25. TOTAL	\$377,148.80	
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED					27. SHIP NO.	28. DO VOUCHER NO.	29. DIFFERENCES	30. INITIALS	
DATE			SIGNATURE OF AUTHORIZED GOVT. REP.		<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR		
36. I certify this account is correct and proper for payment.					31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. CHECK NUMBER		
DATE			SIGNATURE AND TITLE OF CERTIFYING OFFICER				35. BILL OF LADING NO.		
37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.				

**Schedule B – Labor Hour**

ITEM #	Labor Category	Hours	Unit Price	Extended Cost	
	1 October 2002 through 31 March 2003				
0006AA	Voice - Information Technology Manager (Labor Hour)	(b)(4)			
0006AB	Video – Communications Technician (Labor Hour)				
	Information Technology Manager (Labor Hour)				
	1 April 2003 through 30 September 2003				
0206AA	Voice - Information Technology Manager (Labor Hour)				
0206AB	Video - Communications Technician (Labor Hour)				
	Information Technology Manager (Labor Hour)				
	<b>Task Order Total</b>		(b)(4)		<b>\$377,146.80</b>

**ACCOUNTING AND APPROPRIATION DATA**

ACRN	APPROPRIATION DATA	REQUISITION
ACRN: AA: 9730100.56SA 0 505017 013453.FY000 252B 58HBEA ASOCHB2274B015 HBEA58		W81RUC
AMOUNT: \$377,146.80		

**DO NOT DEOBLIGATE THE REMAINING FUNDS FROM REQUISITION W81RUC FUNDS WILL BE USED ON A SEPARATE TASK ORDER**

# USSOCOM TASK ORDER SUPPORT FOR EITC INFRASTRUCTURE SUPPORT

- 1.0 Task Scope** Reference EITC SOW, Section C, Paragraph 3.1.4, 3.1.6, 3.1.7 and Appendix B. The objective of this task order is to provide technical and administrative support services to the (b)(2)High (b)(2)High Services consist of scheduling and operation of the Video Teleconference (VTC) suites, system maintenance and installation of multi-media audio-visual devices and operation of the Lucent Definity PBX switch (b)(2)High (b)(2)High This task applies to (b)(2)High (b)(2)High

## 2.0 Execution Plan:

- 2.1 Management Plan.** Team EITC will incorporate this task into our into our *Centralized Management – Distributed Execution* program management process and execution model.. In accordance with this model, the point of contact is (b)(2)High who is the task lead and is also responsible for ensuring successful execution of (b)(2)High (b)(2)High

## 2.2 Technical Plan.

- 2.2.1 Task Order Technical Overview.** Team EITC will fully comply with all objectives within the Government Task Order. Team EITC will provide infrastructure support services consisting of designing, upgrading, implementing and maintaining the voice, video and data infrastructure in coordination with the government and consistent with the SIE architecture and DoD directives.

### 2.2.2 Support Requirements

- 2.2.2.1** Team EITC will provide support to schedule and operate the SOF specific and Service unique Video Teleconference equipment suites within the (b)(2)High (b)(2)High
- 2.2.2.2** Team EITC will install and ensure the proper operation of multi-media audio-visual devices within (b)(2)High rooms, auditoriums and classrooms located (b)(2)High (b)(2)High Team EITC will provide assistance to users, when required, with the set up and operation of these devices. Operation of large multi-media audio-visual systems and networks, such as the Synergy Audio-visual Network located in (b)(2)High will be accomplished as part of this task.
- 2.2.2.3** Team EITC will ensure full interoperability and seamless interface across the SOF enterprise and between the SOF enterprise and all systems external to the enterprise. This includes unclassified and classified teleconferences.

**2.2.2.4** Team EITC will coordinate maintenance of the VTC equipment suites and multi-media audio-visual devices, when required, with Team EITC, equipment vendors or third party providers.

**2.2.2.5** Team EITC will provide dedicated support to (b)(2)High  
This support will consist of scheduling and operation of the VTC equipment suites and multi-media audio-visual devices located in (b)(2)High

**2.2.2.6** Team EITC will operate and maintain the Lucent Definity PBX in (b)(2)High Team EITC will perform installation, to include user moves and troubleshooting of the unclassified instruments that are attached to this PBX.

**2.2.2.7** (b)(2)High  
(b)(2)High  
audio-visual equipment.

### **3.0 Task Order Performance Information:**

**3.1 Period of Performance.** The period of performance for this task order is 1 October 2002 through 30 September 2003.

**3.2 Place of Performance.** (b)(2)High  
(b)(2)High

**3.3 Hours of Work.** Normal working hours will be day shift, Monday through Friday. There will be periods during which Team EITC will be required to work weekends, extended hours, and be on call for mission critical support. If these extended hours become consistent or excessive, Team EITC would expect USSOCOM to provide additional support as Surge Capability or Contingency Operations task orders.

**4.0 Security clearance requirements for this task order.** (b)(2)High  
(b)(2)High

**5.0 Task Order Travel.** Travel costs are reimbursable under CLIN 0011.

**6.0 Task Order Materials.** Government will provide necessary materials to complete this task order. Team EITC will work with the Government to define the necessary materials list required by this task order.

### **7.0 Task Order Instructions and Documentation:**

**7.1 Office Space.** The government will provide necessary office space and facilities for storage.

**7.2 Hardware, Software, Tools, Supplies, and Necessary Test Equipment.** The Government will provide hardware, software, tools, supplies and necessary test equipment to meet Team EITC bill of materials developed during task order execution.

**7.3 Task Order Documentation.** Documentation provided as a result of this Task Order will be considered sensitive and not subject to public disclosure.

**8.0 Task Order Contract Data Requirements List (CDRL):**

- 8.1 Team EITC will include task order status report as part of the EITC Monthly Status Report as required by the basic contract.
- 8.2 Team EITC will provide Trip Reports and Technical Reports as required.

<b>DEPARTMENT OF DEFENSE</b> <b>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</b> <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>		<b>1. CLEARANCE AND SAFEGUARDING</b> a. FACILITY CLEARANCE REQUIRED (b)(2)High b. LEVEL OF SAFEGUARDING REQUIRED (b)(2)High	
<b>2. THIS SPECIFICATION IS FOR: (X and complete as applicable)</b>		<b>3. THIS SPECIFICATION IS: (X and complete as applicable)</b>	
X a. PRIME CONTRACT NUMBER CONTRACT USZA22-02-D-0017 TO# 0031	X	a. ORIGINAL (Complete date in all cases)	Date (Y 02/10/
b. SUBCONTRACT NUMBER		b. REVISED (Supersedes all previous specs)	Revision No. Date (Y
c. SOLICITATION OR OTHER NUMBER	DUE DATE (YYYYMMDD)	c. FINAL (Complete Item 5 in all cases)	Date (Y
<b>4. IS THIS A FOLLOW-ON CONTRACT?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, complete the following Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract			
<b>5. IS THIS A FINAL DD FORM 254?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If Yes, complete the following: In response to the contractor's request dated _____, retention of the classified material is authorized for the period of _____			
<b>6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)</b>			
a. NAME, ADDRESS, AND ZIP CODE BTG, Inc. 3877 Fairfax Ridge Road Fairfax, VA 22030-7448	b. CAGE CODE 4V190	c. COGNIZANT SECURITY OFFICE (Name, Address, and ZIP Code) Defense Security Service 1235 Jefferson Davis Highway, Suite 209 Arlington, VA 22202 Attn: (b)(2)High	
<b>7. SUBCONTRACTOR</b>			
a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and ZIP Code)	
<b>8. ACTUAL PERFORMANCE</b>			
a. LOCATION HQ, USSOCOM / SOIO 7701 TAMPA POINT BLVD MACDILL AFB, FL 33621-5323	b. CAGE CODE (b)(2)High	c. COGNIZANT SECURITY OFFICE (Name, Address, and ZIP Code) (b)(2)High	
<b>9. GENERAL IDENTIFICATION OF THIS PROCUREMENT</b> Provide Information Technology infrastructure support and services to (b)(2)High			
(b)(2)High			
<b>10. THIS CONTRACT WILL REQUIRE ACCESS TO:</b>		YE NO S	<b>11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:</b>
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		(b)(2)High	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY
b. RESTRICTED DATA			b. RECEIVE CLASSIFIED DOCUMENTS ONLY
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION			c. RECEIVE AND GENERATE CLASSIFIED MATERIAL
d. FORMERLY RESTRICTED DATA			d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE
e. INTELLIGENCE INFORMATION			e. PERFORM SERVICES ONLY

(b)(2)High

(1) Sensitive Compartmented Information (SCI)	(b)(2)High	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES
(2) Non-SCI		g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER
i. SPECIAL ACCESS INFORMATION		h. REQUIRE A COMSEC ACCOUNT
g. NATO INFORMATION		i. HAVE TEMPEST REQUIREMENTS
h. FOREIGN GOVERNMENT INFORMATION		j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS
i. LIMITED DISSEMINATION INFORMATION		k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE
j. FOR OFFICIAL USE ONLY INFORMATION HANDLED IAW DOD 5400.7-R		l. OTHER (Specify)
k. OTHER (Specify) FOUO WILL BE HANDLED IAW DOD 5400.7-R		(b)(2)High

DD Form 254, DEC 1999

PREVIOUS EDITION IS OBSOLETE

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval  Direct  Through (Specify)

No public release by contractor is authorized. All requests for public release will be coordinated through the USSOCOM designated Contracting Officer and through the USSOCOM Public Affairs Office.

To the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)\* : review.

\* In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency

13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information material furnished or generated under this contract; and to submit any questions for interpretation of the guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

(b)(2)High

(b)(2)High

UNCLASSIFIED//FOR OFFICIAL USE ONLY

(b)(3)(10 U.S.C. 130b), (b)(6)

HQ USSOCOM/SOCS-SM

7 Oct 02

**14. ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract.

(b)(2)High

(b)(2)High

**15. INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office.

(b)(2)High

(b)(2)High

**16. CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding 1 classified information to be released or generated under this classified effort. All questions shall be referred to the official n below.

<b>a. TYPED NAME OF CERTIFYING OFFICIAL</b> (b)(3)(10 U.S.C. 130b), (b)(6)	<b>b. TITLE</b> Primary Contracting Officer Representative	<b>c. TELEPHONE (Include Area Code)</b> (b)(6)
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**d. ADDRESS (Include Zip Code)**  
 HQ, USSOCOM / SOIO  
 7701 TAMPA POINT BLVD  
 MACDILL AFB, FL 33621-5323

**e. SIGNATURE**  
 //SIGNED//  
 (b)(3)(10 U.S.C. 130b), (b)(6)

17. REQUIRED DISTRIBUTION	
<input checked="" type="checkbox"/>	a. CONTRACTOR
<input type="checkbox"/>	b. SUBCONTRACTOR
<input checked="" type="checkbox"/>	c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
<input checked="" type="checkbox"/>	d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
<input checked="" type="checkbox"/>	e. ADMINISTRATIVE CONTRACTING OFFICER

X

F. OTHERS AS NECESSARY

Pages 10 through 11 redacted for the following reasons:

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(b)(2)High