

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. USZA22-02-D-0014		2. DELIVERY ORDER/ CALL NO. 0031		3. DATE OF ORDER/CALL 2002Jun03		4. REQ./PURCH. REQUEST NO. DEC8152120200		5. PRIORITY	
6. ISSUED BY U.S. SPECIAL OPERATIONS COMMAND/SOAL-K [REDACTED] MACDILL AFB FL 33621-5323			CODE USZA22		7. ADMINISTERED BY DCMA CLEARWATER 9549 KOGER BLVD. GADSEN BLDG., SUITE 200 ST. PETERSBURG FL 34615-4822			CODE S1109A	
9. CONTRACTOR SVERDRUP TECHNOLOGY, INC. [REDACTED] 5340 W. KENNEDY BLVD. SUITE 300 TAMPA FL 33609				CODE 096A3		FACILITY		10. DELIVER TO FOB POINT BY (Date) 2002Oct30	
14. SHIP TO USSOCOM/SOCS-I&I [REDACTED] MACDILL AFB FL 33621				CODE DEC815		15. PAYMENT WILL BE MADE BY DFAS OM/FP PO BOX 7020 BELLEVUE NE 68005-1920		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED	
						12. DISCOUNT TERMS Net 30 Days		13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Basic Contract - Section G	

16. TYPE OF ORDER: DELIVERY/ CALL PURCHASE This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your quote dated _____ Furnish the following on terms specified herein.

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
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If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE
See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
SEE SCHEDULE					

26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED		27. SHIP NO.		28. DO VOUCHER NO.		25. TOTAL \$70,207.85	
DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____		<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		29. DIFFERENCES	
36. I certify this account is correct and proper for payment. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____		31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		33. AMOUNT VERIFIED CORRECT FOR		30. INITIALS	
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		34. CHECK NUMBER	
				40. TOTAL CONTAINERS		35. BILL OF LADING NO.	
				41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.	

Sverdrup Technology
 Unified and Special Operations Group

Cost Proposal - SOCS Stakeholder Analysis

CLIN 0001 Labor (T&M)

	Labor Category	Site	Hours	Unit	Rate	Extended
	Sr. Operations Analyst	Off	310	Hrs	\$69.38	\$ 21,507.80
	Sr. Operations Analyst	On	640	Hrs	\$62.56	\$ 40,038.40
	Programmer Analyst	Off	100	Hrs	\$64.36	\$ 6,436.00
	Total Labor		1050			\$ 67,982.20
CLIN 0002 Materials (Cost Reimbursable)			1	LO		\$127.65
CLIN 0003 Local Travel (Cost Reimbursable)			1	LO		\$2,098.00
CLIN 0007 Technical Data			1	LO		NSP
Grand Total						\$ 70,207.85

SPECIAL INSTRUCTIONS

All deliverables under this task order which are not clearly called out in the statement of work with specific performance requirements shall be issued to the contractor's Task Leader in the form of a written document issued by the Contracting Officer Representative (COR). The contractor shall document performance, hours, and costs, and the date of delivery of the draft or final deliverable in accordance with the contract data requirements listing.

ACCOUNTING AND APPROPRIATION DATA

AA: 9720100.56SF SC2 52SF DEC815 010000 59200 015498 525700 F25700
 AMOUNT: \$70,207.85

Statement of Work for the United States Special Operations Command (USSOCOM) Stakeholder Analysis Effort

1.0 SCOPE

The U.S. Special Operations Command Stakeholders' Analysis is an analytical report on the present state of relations between the Command and stakeholders, i.e., customers, resource providers, competitors, and internal staff. This analysis will provide the commander in chief of USSOCOM (USCINCSOC) with crucial information and insight into the quality, timeliness, and effectiveness of the services his Command renders to this disparate group. Specifically, this analysis will provide a extensive body of qualitative and quantitative data on the stakeholders' perceptions of the Command's management practices, its strengths, weaknesses, and contributions to national security goals. By providing an understanding of stakeholders' points of view and concerns, the analysis will enable USSOCOM to identify and address nascent problem issues as well as highlight actual and potential fissures in the "seams" between the Command and stakeholders.

1.1 BACKGROUND

1.1.1 The mission of the U.S. Special Operations Command (USSOCOM) is to provide special operations forces (SOF) to the national command authorities, regional combatant commanders, and American ambassadors and their country teams for successful conduct of worldwide special operations, civil affairs, and psychological operations in both peace and war.

1.1.2 USSOCOM is a unified combatant command with global responsibilities to the special operations community and other Service-like entities for training and preparing SOF for worldwide employment. The Command has a highly developed strategic planning process (SPP) supporting development of the Command's program and budget submissions. The SPP is based on the defense planning guidance, but SPP input comes primarily from the USSOCOM component commands and the theater special operations commands (TSOCs). The only external participant in the SPP is the office of the assistant secretary of defense (special operations and low-intensity conflict) [ASD/SOLIC].

1.1.3 The direction of the national security strategy and the focus of the department of defense is shifting. These shifts will affect existing seams between USSOCOM, its customers and resource providers, and they will create new seams and gaps where none now exist. In this uncertain environment, the commander in chief of USSOCOM (USCINCSOC) must be able to identify these seams and gaps, understand the root causes of problem issues, and devise an action plan for gaining consensus on how to blend the seams and close the gaps with USSOCOM stakeholders.

1.2 OBJECTIVE

The contractor shall provide an analysis product that will meet the following five-fold objective:

- 1.2.1 Demonstrable awareness among the stakeholders of the mission, roles, and capabilities of USSOCOM;
- 1.2.2 An understanding of the perceptions and concerns of the stakeholders;
- 1.2.3 Further insight into the "seams" that exist between USSOCOM and its stakeholders;
- 1.2.4 Identification of problem issues currently existing between USSOCOM and its stakeholders; and
- 1.2.5 An enhanced program of customer surveys for USSOCOM.

2.0 APPLICABLE DOCUMENTS

Pertinent strategic, planning, and programming documents as supplied by the government.

3.0 REQUIREMENTS

3.1 GENERAL REQUIREMENTS

The contractor shall gather, process, and present the information and data to meet the objectives listed in §1.2 above. Throughout this effort the contractor shall work in partnership with the USSOCOM Innovation & Improvement Office. Specific requirements are as follows. During this phase of the effort, the contractor will:

- 3.1.1. Schedule and conduct data-gathering interviews with or survey questionnaires of stakeholders (A003-Technical Report);
- 3.1.2. Collate, process, and analyze the results of the interviews and survey questionnaires;
- 3.1.3. Produce and present an interim progress review(s) and preliminary "quick look" report;
- 3.1.4. Produce and publish a the final Stakeholder Analysis report (A001-Technical Report); and
- 3.1.5. Produce and present a briefing on the findings of the analysis for top-level leadership in HQ USSOCOM. (A002-Presentation Material)

3.2. DETAILED REQUIREMENTS

The contractor shall deliver the items on the DD form 1423.

3.3 PROGRESS REVIEWS AND REPORTS

3.3.1 Briefings. The contractor shall provide briefing materials and brief the status, progress, and results of the study. The contractor shall brief technical assessments and progress of the analysis. The contractor shall be prepared to defend findings and brief results, when necessary.

3.3.2 Cost and performance/meeting minutes/status reports. The contractor shall provide monthly electronic letter progress reports, which include: 1) cost and performance reports to provide insight into funds expended in support of the effort and 2) meeting minutes for all significant meetings and travel associated with this analysis. These reports shall document all activities accomplished in the deliverables, inform the government of issues impacting the study, and document contractor activities and government-expected product issues throughout the study process. In-progress reviews (IPRs) will be held to receive progress and final reports; meetings will be scheduled and announced by the government. SOCS-I&I will approve any and all specific changes to study direction, report format, and other issues. (A004-Monthly Status Report)

4.0. ACCEPTANCE

The Chief, Innovation and Improvement Office, HQ U.S. Special Operations Command, Command Support Center (SOCS-I&I) will accept work delivered under this SOW. SOCS-I&I shall evaluate the deliverables for correctness, completeness, sufficiency of technical content, and compliance with applicable specifications and standards.

5.0. PERIOD OF PERFORMANCE

The period of performance for this deliverable shall be 120 days from the date of contract award.

6.0 TRAVEL

Contractor personnel assigned to this contract may be expected to travel to Washington, DC, Fayetteville, NC; San Diego, CA; and Ft. Walton Beach, FL to gather information and data.

7.0 SECURITY

Performance of this contract (b)(2)High
contractor team members (b)(2)High

(b)(2)High

In conducting this study, the contractor shall follow Department of Defense security requirements; under industrial security procedures specified in DoD 5220.22-M, "National Industrial Security Program Operating Manual," and any applicable classification guides. Any problems shall be addressed to the appropriate contracting officer for resolution by the appropriate office.

8.0 PERSONNEL REQUIREMENTS

The contractor shall organize this effort with personnel knowledgeable about: organizational effectiveness and operations research techniques; analysis of social science issues, management science, survey analysis; organizational assessment; analysis of database information and data collection; systems evaluations and analyses of staffing, tools to do the job, and diagnostic/trends analysis experience; and past human factors/organizational effectiveness analysis experience relevant to a joint military environment.

CONTRACT DATA REQUIREMENTS LIST <i>(1 Data Item)</i>					<i>Form Approved</i> OMB No. 0704-0188			
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Office for the Contract/PR No. Listed in Block E.								
A. CONTRACT LINE ITEM NO. 0007		B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER <u>X</u> _____					
D. SYSTEM/ITEM		E. CONTRACT/PR NO. USZA22-02-D-0014/0031		F. CONTRACTOR Sverdrup Technology, Inc.				
1. DATA ITEM NO. A001	2. TITLE OF DATA ITEM Technical Report			3. SUBTITLE Final Stakeholder Analysis Report			17. PRICE GROUP	
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80508		5. CONTRACT REFERENCE para 3.1.4		6. REQUIRING OFFICE HQ USSOCOM, SOCS-I&I				
7. DD 254 REQ Yes	9. DIST STATEMENT REQUIRED D Administrative	10. FREQUENCY 1 Time	12. DATE OF FIRST SUBMISSION 105 DAC	14. DISTRIBUTION See section 16				18. ESTIMATED TOTAL PRICE
8. APP CODE N/A	11. AS OF DATE As required	13. DATE OF SUBSEQUENT SUBMISSION 10 working days after govt review		a. ADDRESSEE	b. COPIES			
16. REMARKS <i>First submission is draft, subsequent submission is final copy. Distribute draft electronic draft copies to the following: hoffmanl@socom.mil; schottt@socom.mil (Others to be named later).</i>					Draft	Final		
						Reg	Repro	
15. TOTAL								
H. DATE 30 April 2002			J. DATE 23 May 02					

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CONTRACT DATA REQUIREMENTS LIST <i>(1 Data Item)</i>					<i>Form Approved</i> OMB No. 0704-0188			
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A. CONTRACT LINE ITEM NO. 0007		B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/> _____					
D. SYSTEM/ITEM		E. CONTRACT/PR NO. USZA22-02-D-0014/0031			F. CONTRACTOR Sverdrup Technology, Inc.			
1. DATA ITEM NO. A002	2. TITLE OF DATA ITEM PRESENTATION MATERIAL			3. SUBTITLE <i>Briefing of Stakeholder Analysis Findings: Leadership Briefing</i>			17. PRICE GROUP	
4. AUTHORITY (Data Acquisition Document No.) DI-ADMIN-81373		5. CONTRACT REFERENCE <i>para 3.1.5</i>		6. REQUIRING OFFICE <i>HQ USSOCOM, SOCS-I&I</i>			18. ESTIMATED TOTAL PRICE	
7. DD 254 REQ Yes	9. DIST STATEMENT REQUIRED D	10. FREQUENCY <i>1 Time</i>	12. DATE OF FIRST SUBMISSION <i>105 days after contract award</i>		14. DISTRIBUTION See section 16			
8. APP CODE N/A	9. DIST STATEMENT REQUIRED <i>Administrative</i>	11. AS OF DATE <i>As required</i>	13. DATE OF SUBSEQUENT SUBMISSION <i>10 days after government review</i>		a. ADDRESSEE	b. COPIES		
16. REMARKS <i>First submission is draft, subsequent submission is final copy. Electronic copies distributed as follows:</i>  <i>(Others to be named later).</i>					SOCS-I&I	Draft	Final Reg	Repro
					15. TOTAL			

	H. DATE 30 April 2002		J. DATE 23 May 02
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CONTRACT DATA REQUIREMENTS LIST <i>(1 Data Item)</i>					<i>Form Approved</i> OMB No. 0704-0188			
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Office for the Contract/PR No. Listed in Block E.								
A. CONTRACT LINE ITEM NO. 0007		B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>					
D. SYSTEM/ITEM Command Operations Review Board (CORB) Tech Services		E. CONTRACT/PR NO. USZA22-02-D-0014/0031		F. CONTRACTOR Sverdrup Technology, Inc				
1. DATA ITEM NO. A004	2. TITLE OF DATA ITEM STATUS REPORT			3. SUBTITLE Monthly Summary Status Report			17. PRICE GROUP	
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368/DI-MGMT-80227		5. CONTRACT REFERENCE SOW Para. 3.3.2		6. REQUIRING OFFICE HQ USSOCOM, SOCS-I&I				18. ESTIMATED TOTAL PRICE
7. DD 254 REQ No	9. DIST STATEMENT REQUIRED No	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION 10 July 02	14. DISTRIBUTION				
8. APP CODE N/A	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	b. COPIES					
16. REMARKS <i>Electronic submission required</i>			a. ADDRESSEE	Draft	Final Reg	Repro		
			SOCS -I&I		1			
	15. TOTAL		1					
G. PREPARED BY		H. DATE			J. DATE 23 May 02			